



Centurion University of Technology & Management

Odisha

Minutes of the IQAC Meeting

Date: 26th & 27th April 2015

Venue: Paralakhemundi Campus

Time: 11am

List of Members present

1. Prof D Nageswara Rao, Vice Chancellor, Chairman IQAC
2. Prof. Mukti Kant Mishra, President, CUTM
3. Prof. D. N. Rao, Vice President, CUTM
4. Prof. Supriya Pattanayak, Board Member, CUTM
5. Prof. Ashok Mishra, Registrar
6. Prof. A.M. Mohanty, Pro Vice Chancellor
7. Prof. M. L. Narasimah, Dean, Academic
8. Prof. Kalyan Banerjee, Pro Vice Chancellor(Learning)
9. Prof. Haribandhu Panda, Pro Vice Chancellor(SoM)
10. Prof. Jagannath Padhi, Director, CIT
11. Prof. Chandrabhanu Pattanayak, Director, Institute of Knowledge Society, CUTM
12. Prof. Sibakripa Bose, Chief Mentor
13. Prof. Smita Mishra Panda, Director-Research
14. Prof. Ramakant Panigrahi, Dean, Academic, CIT campus
15. Prof. Anita Patra, Dean, SoET, JITM campus
16. Brig. H. K. Sahoo, Director, Director, QA cell
17. Prof. P.S.V. Ramana Rao-IQAC Coordinator, Campus 1
18. Prof. Prasanta Ku. Mohanty, Dean, SoM and IQAC Coordinator, Campus 2
19. Prof. S. P Nanda, Associate Dean, SoET, JITM Campus
20. Prof. Pradeep K. Biswas, Dean, (SoAS)
21. Mr. Prashant Sankaran, Industry Expert
22. Mr. Shovon Chakraborty, Placements Cell

Agenda

1. Admission
2. Placements & Training
3. Work Integrated Skill Programme
4. FDP for Summer



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5. New Curriculum (CBCS Model)
6. MSSoA-Vision and Future
7. Accounts
8. NAAC Progress
9. Any other

Minutes of Meeting

The meeting of IQAC Cell, Centurion University was held and the following resolutions were taken by the Board;

Discussion Held and Decisions Taken

Review of the decisions taken in the meeting dated 10-11 January 2015 held at Bhubaneswar and the implementation there of were discussed while deliberating different issues and areas.

1. Admission

- i. The challenges for the Admission Team continues to be increasing number of intake, improving quality of intake, reducing dropout after commitment to take admission, increasing student diversity, improving timely flow of tuition fee, enhancing faculty involvement in admission process and reducing incentive component of admission budget.
- ii. For 2015 Centurion University Entrance Examination (CUEE 2015), 49,923 students registered and 25,554 students appeared in 163 national international centers (Nepal and Bhutan). The result will be declared in 1st week of May 2015 and counselling will be done subsequently for admission of approximately 3335 students in Academic year 2015-16.
- iii. Considering the fact that Advance JEE cut-off for this year is 105 out of 360 full mark, effort will be made to offer as many engineering students as possible, above a score of 65, with fee discount. Such students will be in touch continuously through personal call, Mingle Box, Face Book, Website, Career 360, etc.
- iv. With the inclusion of English in CUEE 2015, students will be screened at entry level and the right ones will be admitted.
- v. For niche courses such as M. Tech, MBA (Sports Management), MDM, Bachelor of Architecture, Bachelor of Media and Communication, Bachelor of English as Second Language, the faculty will own responsibility in Admission (and Placement) Process.

- vi. Since students value CUTM for its timely completion of academic program, discipline and residential accommodation, the faculty and staff will work towards maintaining the existing strength and improving in the areas of learning and placement.

2. Integrating Skill into Existing Higher Education Programs

- i. National Occupational Standard (NOS) aligned Skill Based Free Electives (SBFEs) will be identified/ designed department-wise. Wherever, NOS does not exist and SBFEs have been developed, the matter will be taken up with relevant Sector Skill Council (SSC). As per our agreement with NSDC of integrating skill into higher education, CUTM will move forward, irrespective of the lukewarm action of other Universities in the country. (Responsibility VC).
- ii. During the summer vacation, selected faculty (self-registered) will be trained for each SBFE. The ToT calendar is to be finalised. This is for training our own faculty during this summer. (Action Sanjogita).
- iii. A SBFE will be offered if a minimum of 10 students are registered.

3. Quality Assurance of CUTM (NAAC Action Plan)

- i. Self-Study Report (SSR) for NAAC was uploaded on 23rd December 2014. Based on information received, NAAC has already gone through the SSR and the final visit is expected in the middle of July 2015.
- ii. In May 2015, selected faculty (at least 2) from the School of Management will be exposed to GTIDS, BREDS and MBC. Similarly, faculty from the School of Engineering and Technology (SOET) will be exposed to GTFS. Faculty will be well-prepared to answer any question that NAAC assessors may ask with reference to our social outreach through Gram Tarang (Responsibility HODs)
- iii. Record of continuous improvement to be maintained by the HODs.
- iv. For official presentations, standard template and standard logo will be used (Responsibility VC, Chandrabhanu and Sibakripa Bose)

4. Placement

- i. Till April 2015, 157 students (43 MBA and 114 Engineering) have received placement offer from 51 companies (including 33 that visited the University). In 2014, 101 students received



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- placement offer from 38 companies (including 21 that visited the University).
- ii. The Placement Team will undertake the following immediately
 - a. 80 more students will be placed by July 2015 with the help of GTET, GTIDS, GTFS, BREDS, Diploma School, alumnae, faculty, parent and students
 - b. Sincere students who have participated in University facilitated programs for placement will be identified, individually mapped (competency) and assured our support till they are placed
 - c. Regular (in monthly faculty meeting) placement related presentation to HODs
 - d. Identify and request for support required from faculty, VC, VP, President and Board members.
 - e. Expenses and Revenue of the Placement Office (as a Profit Center)
 - iii. The Placement Team will undertake the following in medium term
 - a. Develop strategies for the companies who stopped visiting CUTM, companies with zero recruitment, companies visit to neighboring institute but not to us and strategy for mass recruitment.
 - b. Develop plan for getting into government jobs
 - c. Formation of a Shadow Placement Committee of students
 - d. Maintaining personal rapport with all the students in general and bright students in particular
 - e. Matching companies with students' expectations
 - f. Improving general awareness of students
 - g. Develop Placement Plan Plus for 2015
 - h. Promotion of GATE
 - i. Facilitating higher education abroad (preparing for GRE and TOEFL)

5. FDP, Research, Consulting and Training

- i. FDP on Teaching method, Vision Community Creation, etc. that started about four months ago will continue for another seven months so that all faculty (including Senior) are covered from all the campuses (Bhubaneswar, Balangir, Paralakhemundi and Rayagada). Based on the feedback received, duration and resource person for the FDP will be relooked. (Responsibility Narasimham and H Panda)
- ii. About 20% faculty will be selected for advance programs in Research Proposal writing, Mentoring, New Age Teaching, etc. Need based support from the President, VP, senior faculty members and outside resource persons will be taken up. Deans to identify the faculty who can be mentored for consulting projects by President, VP and H Panda. Kalyan will take the lead in establishing e-Mobile Computing Center and signing MOU with Showhow2 and Atyati in May 2015.

- iii. During summer vacation, HODs of each Department/ School will organize faculty development program for Technical and Skill domain subjects selected by them. At least one faculty will master on a particular subject.
- iv. Faculty will be encouraged to undertake engineering projects with practical significance. Possible projects include solar energy application, drinking water system, sanitation, smokeless chullah, diversion based irrigation system, systems of rice intensification, biomass management, and solid waste management in rural areas. Prof. J Padhi will develop a plan of action.
- v. The President will be conducting FDP on
 - 1. How to conduct Seminars/Conferences
 - 2. How to prepare the projected outcome of labs etc in a prescribed format , in line with that of Deakins.(Action Dr H.Panda and J.Padhi)

6. New Curriculum

- i. The objective of the Choice Based Credit System (CBCS) is to create action leaders. It will involve increased project based teaching and moving to learning centric mode from the existing teaching centric.
- ii. For implementing the Choice Based Credit System (CBCS), Prof. Ramakant Panigrahi and Prof. Anita Patra will develop an implementation plan for the Academic Year 2016-17, considering faculty and physical resources available.
- iii. VC and Registrar to prepare guidelines for implementation(Not Deans). A mail on the issue has been sent by VP today.

7. Convergence with Gram Tarang Group of Institutions

- i. HODs will take the lead to take advantage of the Gram Tarang Group of Institutions (GTET, GTIDS and GTFS), MBC and BREDS for student and faculty internship, placement and consulting projects.
- ii. The Mechanical Engineering, Chemical Engineering and Chemistry Department can work together to develop a 3 litre plant with CO₂ Solvent Extraction technology in GTFS.



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- iii. Deans of School of Agriculture and School of Management will lead for promotion of Farmer Producers Organisations for contract farming for GTFS and Certifying Community Resource Persons for BREDS.

8. General

- i. Effort will be made by all to reduce expenditure incurred because of revenue loss (due to delayed receipt of fees), interest paid on over draft and loss of fee (not collected).
- ii. Immediate areas of intervention can be energy and transport cost reduction; locating expensive equipment in central facility; and innovative use of labs and class rooms through right scheduling (without installing additional equipment and constructing building space). Development of a culture of cost reduction is essential (Responsibility HODs).
- iii. In Bhubaneswar campus, we have to think of increasing average fee to Rs 1.5 lakh/year/student and launching high paying courses.
- iv. Prof. K R Srivathsan delivered a lecture on the topic “Enhancing Quality of Education Through NPTEL and TALEEM”.
 - a. For integrating CUTM and Gram Tarang activities to design C-CARE Kernel (Responsibility Kalyan, Chandrabhanu and Pradeep Biswas)
 - b. Improvement of Internet facility at Paralakhemundi (Responsibility Chandrabhanu and Kalyan)
 - c. Possibility of developing Srikakulam as a Smart district (Responsibility Ramakrishna Raju)

The meeting was adjourned with thanks to all the members present in meeting.

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