



Centurion
UNIVERSITY
*Shaping Lives...
Empowering Communities...*

Centurion University of Technology & Management

Bhubaneswar Campus

Minutes of the IQAC Meeting

Date: 20.11.2015

Time: 3.00pm

Venue: Jatni campus

Members Present:

1. Prof. A.M. Mohanty, Pro Vice Chancellor, Chairman(IQAC)
2. Prof. Kalyan Banerjee, Pro Vice Chancellor(Learning)
3. Prof. Haribandhu Panda, Pro Vice Chancellor(SoM)
4. Prof. Jagannath Padhi, Director, CIT and HoD, EEE
5. Prof. Smita Mishra Panda, Director-Research
6. Prof. Manoj Rath, HoD Civil, CIT campus
7. Prof. Ramesh Ch. Mohanty, HoD, Mechanical
8. Prof. Manas Ranjan Senapati, HoD, CSE
9. Prof. Satyasish Mishra, HoD, ECE
10. Prof. Subrat Srangi, HoD, Physics
11. Prof. M. Siddique, Asst. Director-Examination
12. Mr. Shovan Chakraborty, Head-Placements Cell
13. Mr. Prajgnyajit Mohanty, Director-Admission
14. Mr. Kashinath Sahoo, Principal Administration
15. Er. Ali Kishor Patnaik, Managing Director, Orissa Diesel(Industry Expert)
16. Prof. Prasanta K. Mohanty, Dean-SoM and IQAC Coordinator, Campus-2
17. Ms. Shreeja Mishra, Alumni(MBA)
18. Alumni (B.Tech)

Agenda:

1. ERP status (report by Mr. Nrusinha)
2. Fee collection status (Report by CFO)
3. CSR (Report by Mr. Sangarm)
4. Placements & Training (Report by Mr. Shovan and Mr. C B Kumar)
5. Skill courses (Report by Dr. S K Mandal)
6. Projects
7. Course progress report of 1st semester by HoDs
8. Mentoring report
9. Admission Process
10. Examination related issues (Report by Mr. N K Ray)



Centurion
UNIVERSITY

Shaping Lives...
Empowering Communities...

11. Diploma Programme related issues (Mr. Ajit Acharya)

12. Any other issues

The following points were discussed: -

Placements

Mr. Pragjyaheet submitted the placements report till 20th Nov.

Number of company visited: 15

Number offer till date: 55

7 companies for B.Tech and 5 companies for MBA are likely to come for campus by end of November. HP will conduct pooled campus for about 300 students on 27th, 28th & 29th Nov. We must be prepared to accommodate large students in the campus. Admin cell in coordination with placements department has to plan well.

It is observed that students are frustrated and got low confidence. Mentors have to take lead role in counseling these students. During hostel visit senior team members will talk to them and motivate. Formal feedback about training classes will be taken. All department placement and training coordinators have to be more active and be present on the day of campus drive. Mr. CB Kumar will monitor and report.

Training

Training class for 6th & 8th semester students have been planned. Prof. Kalyan Banerjee will take most of the sessions. Knowledge mela, quiz etc. will be conducted.

After each campus drive sms has to be sent to the parents of selected and eligible but not appearing students. Mr. C B Kumar and Mr. Soumya have to take this responsibility.

Mentoring

So far mentoring process has not been effective. It requires constant monitoring and review. Prof. Sibakripa Bose is requested to monitor and interact with faculty, motivate them and explain their role.

ERP



Centurion
UNIVERSITY

Shaping Lives...
Empowering Communities...

Registration of FE courses are in progress. PE courses registration list has to be submitted by concerned department.

Courses of 6th & 8th semester have been configured. Faculty has to upload lesson plan in ERP.

Examination

3rd semester exam will start from 23rd Nov. 35 classrooms are required to conduct exam out of which 25 rooms are available. It was suggested to accommodate 2 different subject students to sit in 1 desk and accommodate all in 25 rooms including MAC hall. However if required Hall No 6, seminar room can also be engaged. Mr. N K Ray will plan accordingly in consultation with Mr. Chitta Pattanaik.

Regarding invigilation duty, timetable coordinator of each department will submit individual faculty free slots to exam cell. Each faculty has to prepare his/her own timetable and submit to timetable coordinator

Disciplinary action shall be taken against faculty not submitted internal marks by due date. Exam cell will send the list of such faculty to Dean-Academics.

Internship of 8th semester students

As per the decision taken in last HoDs meeting, the concerned HoD will inform the students in the class about the University policy for internship.

Others

- HoD will ensure that faculty will not change the subject of teaching very frequently. She/he has to specialize in a particular domain.
- HoD will take option from the faculty about their area of interest to specialise in a domain that can lead to placements of students. The faculty must have an attitude to develop his/her career in this domain and must be flexible to attend training programme in any schedule/location. The faculty will put in effort to train/guide students to learn and do projects that can enhance their employability skill.
 - Phase-I: The faculty will undergo training while the course is offered by external expert or will attend training programme at any location/time.
 - Phase-II: The faculty will deliver this course with support from expert.
 - Phase-III: The faculty will independently deliver all the courses of that domain/track and guide students to do project.



Centurion
UNIVERSITY

*Shaping Lives...
Empowering Communities...*

- HoD will identify the domain/track and list of faculty willing to deliver by 19th December.
- HoD will give his domain area of interest to expertise.
- As advised, HoD will identify faculty whose teaching performance is poor/ not trying to grow/ negative attitude/ not contributing anything else other than teaching/ indiscipline behaviour and give their names to DVC by 14th Dec. The senior management team will take necessary action as deemed fit.

The meeting was adjourned with thanks to all members.