



Centurion
UNIVERSITY
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Empowering Communities...*

Centurion University of Technology & Management
Parlakhemundi Campus
IQAC-NAAC CELL

IQAC MEETING MINUTES - 3

Venue: BOARD ROOM

Date: 12.02.2013

Time: 3.30 P.M.

Members Present:

1. Prof. D.N.Rao, Vice-President
2. Dr.Anita Patra-Dean-SoET
3. Dr.M.L.Narasimham-Dean-Academic
4. Dr.C.R.Rao.Member
5. Dr.S.P.Nanda- Asso. Dean-SoET
6. Mr.Sandipan Pine-HOD-ECE
7. Mr.K.Madhava Rao- HOD- EEE
8. Mr.V.B.C.Rao-HOD-Civil
9. Mr.Arun Manohar-HOD-Mech
10. Dr.Achut Kumar Panda IQAC Coordinator

Agenda:

- Robotics Room inauguration
- Monitoring of class work
- E-materials
- Inauguration of CO₂ Extraction Plant
- Inauguration of Students Enquiry Cell
- Summer courses for students at Mini Tool Room Parlakhemundi Campus
- Summer immersion of faculty

The meeting of IQAC Cell, JITM Campus, Centurion University was held and the following resolutions were taken by the Board

- It was informed to all the members about inauguration of the Robotics Room in 2nd floor of CRC-II .It was inaugurated on 17th January 2013 at 4.30 P.M. by Dr.M.L.Narasimham-Dean-Academics.’.
- It was informed in the meeting that all the HODs are responsible for the smooth conduct of class and Lab work. They have to monitor the class work on regular basis. In case some students are absent continuity their cases may report to the Dean SOET. In turn, the cases will be forwarded to the students counseling team for further action.
- E-CONTENT:- University will be developing E-Content for all the courses of B.Tech & M.B.A and will be put on tablets, For this purpose, Dean SOET is authorized 10 to 15 faculty members who are capable of preparing the E-Content materials.
- The CO2 Extraction Plant was inaugurated by the Hon’ble CM. The faculty members and students of the CUTM are advised to utilise it as a platform to conduct on research and projects. In this regard the HOD of Chemical Engg. is requested to submit a detailed road map for utilization of the new facility.
- E-CLASS ROOMS:- Faculty are required to make proper use of E-Class room, i.e. by using slides or PPTs/E-materials.
- It was informed in the meeting that a student enquiry cell has been formed for the purpose of any enquiry of existing students Alumni & Parents. Hence, all the HODs are advised to instruct the faculty & staff members towards directing the students to that counter for any enquiry.
- SUMMER COURSES FOR STUDENS AT MINI TOOL ROOM :- It was informed in the meeting that summer training in the different courses will be given by the Mini Tool Room at JITM & CIT campus from 1.04.2013 to 01.07.2013. In this regard Prof.Sadat Ali is requested to look after the necessary arrangements Further, the HODs are requested to instruct the faculty members to encourage the students for availing the training facility in the CIT & JITM campus.
- All the HODs are requested to submit the summer immersion plan of the faculty members to the Dean, SoET for the coming summer break. It will be compiled & sent to the authorities for finalization.

The meeting ended with vote of thanks by Dr. Achut Kumar Panda IQAC coordinator.