

IQAC Meeting

Date: 9th July 2011

Venue: Jatni campus

Time: 11.30am

List of Members present;

1. Prof. D. N. Rao, Vice President, CUTM
2. Prof (Dr) D Nageswara Rao, Vice Chancellor
3. Prof. (Dr.) A.M. Mohanty, Pro Vice Chancellor
4. Prof. Jagannath Padhi, Director, CIT
5. Prof. (Dr.) Sujata Pattnaik, Dean, Academic, CIT
6. Major. Brig. H. K. Sahoo, Director, qa cell

Agenda;

Examination and Evaluation Systems of B.Tech and MBA Programme

Minutes of Meeting

The meeting of IQAC Cell, Centurion University was held and the following resolutions were taken by the Board;

1. Examination and evaluation Systems of B.Tech and MBA programme was discussed and the scheme of evaluations was designed and approved by the Conducting Board as below;

A. B.Tech Programme: Internal Evaluation 30%

The internal assessment will be managed at the level of the constituent college with 30% weightage. Three internal assessments will be conducted each with 10% weightage as per the university academic timetable. For the final calculation, two best scores of the three will be considered. Assignment and attendance will also be part of the internal assessment (Internal-4).

SI #	Internals	Overall Weightage
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1	Internal 1 to 3 (1-2 hours duration)	20%
2	Internal 4 Attendance (Overall weightage 5%) o 75% to 90% - 2 o Above 90% - 5 Assignment (Overall weightage 5%)	10%
Total		30%

The corrected answer papers of the internal assessments have to be shown to the students within seven calendar days of the conduct of examination. A consolidated marks scored paper wise shall be sent to the University within 2 weeks of completion of internal examination.

End Semester examination: 70%

End Semester Examinations will be conducted as per the Academic Calendar of the University. Specific dates will be intimated by separate notification. The weightage for semester examinations (theory) is 70%. However, the weightage of management papers (theory) of B.Tech Programme is 40%.

PRACTICAL / LABORATORY (B.Tech Programme)

The syllabus for practical paper shall specify the number of experiments to be conducted in a semester.

A practical paper has 100 percentage points.

Each practical / experiment (work) shall have equal percentage point as its weightage.

A practical paper shall have 2, 3 and 6 contact hours per week depending on the credits assigned to it (1, 2 and 4 credits weightage respectively).

The dates for experiments are to be planned and the course completion reports (CUTM/EXAM/EX-004) to be maintained in each Lab.

A practical / experiment and its evaluation shall be completed in all respect either within the allotted hour (if possible) or latest by the next lab class. A practical experiment will be evaluated based on the following components. The relative weightage of the components are given below:-

For CSE and IT the relative weightage will be:-

Programming		Hardware and NW	
A	Understanding of equipment	0	20
B	Planning and Execution	20	20
C	Result and Interpretation	20	0
D	Assignment / Record / Report	30	30
E	Student"s Conduct in Lab	10	10
F	Viva	20	20
Total		100	100

PROJECT

A Project shall carry 100 percentage points.

Each candidate shall do a project under the guidance of a Supervisor. There could be a Co - Supervisor if the project is interdisciplinary in nature. For an Industry based project, the Co - Supervisor could be from concerned Industry. Project could be Theoretical / Practical / Design oriented.

- Evaluation of a major / minor project will be done on following points.

B.Tech A	Understanding the relevance, scope and dimension of the project	10 points
B	Relation to literature/ application	10 points
C	Methodology	10 points
D	Quality of Analysis and Results	10 points
E	Interpretations and Conclusions	20 points



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F	Report	20 points
G	Defense	20 points
TOTAL		100 points

B. MBA Programme: Internal Evaluation 60%

Internal assessment will be done by the faculty member conducting the course. Internal weightage will be 60%. The maximum weightage is given below, however, distribution of individual component has to be decided by the faculty subject to the condition that total internal weightage is 60%.

SL #	Components	Weightage
1	Class Tests (Theory - Maximum 2)	25 %
2	Quizzes (Between 3 to 6)	25 %
3	Group Tests (Presentation/ Assignments/ Project work/ Case Studies)	25 %
4	Class Participation and Attendance	05 %

End Semester examination: 40%

The semester examinations shall be conducted by the University both in terms of paper setting and evaluation as per the Academic Calendar. The weightage for semester examinations (theory) will be 40%.

Evaluation of Summer Internship Report

Project / Summer Internship Report Evaluation A	Understanding the relevance, scope and dimension of the project	10 points
B	Literature review/ application	10 points
C	Methodology	10 points
D	Analysis of result	10 points
E	Interpretation and conclusions	10 points
F	Viva-Voce	30 points
G	Industry Guide remark *	20 points
TOTAL		100 points

Note: The industry guide has to give his remark on behavior, sincerity and the quality of work done by the candidate. We can design a format on various attributes of evaluation which will be sent to the industry guide for his remark. This exercise will give a platform to the placement cell to interact with industry and will ensure the quality of work done by the student

Grading System

A letter grading system shall be followed in CUTM. The uniform Grading System to be followed for all Academic Programmes is described below: A Nine Point grading system on base of 10 shall be followed in CUTM.

Categorization of these grades and their correlation shall be as under:

Qualification	Grade	Score on 100 Percentage Points	Point
Outstanding	"O"	90 and above up to 100	10
Excellent	"E"	80 and above but less than 90	9
Very Good	"A"	70 and above but less than 80	8
Good	"B"	60 and above but less than 70	7
Fair	"C"	50 and above but less than 60	6
Pass	"D"	40 and above but less than 50	5
Failed	"F"	Below 40	2
Malpractice	"M"	-----	0
Absent	"S"	-----	0

N.B. Grade C shall be considered as average, Grade D shall be pass Grade for theory and Grade C shall be Pass Grade for Practical/ Sessional/ Project/ Seminar.

A student's level of competence shall be categorized by a **GRADE POINT AVERAGE** to be specified as: **SGPA** - Semester grade point average **CGPA** - Cumulative grade point average

Definition of Terms

POINT - Integer equivalent each letter grade (a).

CREDIT - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus (b).

CREDIT POINT - (b) x (a) for each course item.

CREDIT INDEX - Σ CREDIT POINT of course items in a Semester.

SEMESTER GRADE POINT AVERAGE (SGPA)



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SGPA = CREDIT INDEX / Σ CREDITS for a Semester

CUMULATIVE GRADE POINT AVERAGE (CGPA)

CGPA = CREDIT INDEX of all previous Semesters /

Σ CREDITS of all Previous Semesters up to a Semester

2. The Rules for conduct of examination. Evaluation, declaration of result, grievance redressal systems etc were discussed and the Examinations Handbook of University was approved.

The meeting was adjourned with thanks to all the members present in meeting.



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