
IMPORTANT INSTRUCTION: Bidders should read and comply with the instructions given in tender documents. Submission of tender shall mean that the bidder has read and understood all the terms and conditions including the special terms and conditions of the tender if any and agrees and binds himself/themselves to the same. Tender documents on stationery with bidder's letter head clearly showing the Bidder's complete name and address duly signed manually or digitally by the bidder and witnesses at appropriate place to be submitted otherwise their bid (s) is/are liable to be rejected.

Tender No: CUTM/BBS/ TE - 001

Date: 10.05.2019

Bids Submission Closing Date: 24.05.2019, At 1.00PM

Opening on: 24.05.2019, At 3.00PM

**Part-I
Invitation to Tender**

From

**The Sr. Manager (HR & Admin.)
CSREM TRUST
136, 137, Ramchandrapur, Jatni
Dist: Khordha, Odisha- 752050**

1. Sealed Bids are invited from reputed Erectors / Agencies / Construction Companies to reconstruct / renovate the damaged structures, sheds, shelters as per annexed format.
2. Date and time upon which Tenders shall be received and opened are indicated above.
3. Tenders are to be submitted to **The Sr. Manager (HR & Admin., CSREM TRUST, 136, 137, Ramchandrapur, Jatni, Dist: Khordha, Odisha- 752050** on or before the stipulated date and time. Bids submitted manually will also be accepted.
4. The CSREM Trust, Jatni reserves the right to accept or reject any bid in whole or in part, and to annul the bidding process and reject all bids at any time prior to contract award, without assigning any reason whatsoever and without thereby incurring any liability to Bidders.
5. Bidders have to confirm the Technical and Commercial specifications.
6. Commercial part should contain the schedule of price particulars co-related to the Bill of Quantities with detail terms and condition. The total all-inclusive F.O.R price at the destination has to be quoted.
7. The tender/quotation/bid should remain valid for 90 days from the date of opening of the tender.
8. CSREM TRUST shall compare the evaluated prices of all substantially responsive bids to determine the lowest evaluated bid. The all-inclusive price quoted by the bidder in price schedule (inclusive of all taxes and duties) shall be taken for comparison.
9. Taxes applicable at the time of supply is to be mentioned in the price schedule. GST No with HSN Code of items quoted to be mentioned in the offer.
10. Supplier's GST No /PAN No and service tax registration number should be mentioned in the bid.
11. Specifications of the item quoted/Bill of quantity should be listed in the annexed format.

12. Inspection

CSREM Trust reserves the option of inspecting the goods at site as and when required.

13. COMPLETION OF WORK

- a. All work will have to be completed within 60 calendar days :
- b. A penal charge @ ½% of the order value for delay of every 15 calendar days or part thereof beyond the agreed period of completion of work to the extent of maximum 5 % will be levied.
- c. CSREM Trust reserves the right to cancel the order or a part thereof in case of delay beyond the agreed delivery period.

14. ARBITRATION

In the event of any dispute arising under these terms and conditions of Contract, the same shall be referred to the Chairman, CSREM Trust, 136 & 137, Ramachandrapur, Jatni, Dist: Khordha, Odisha - 752050 or other officer nominated by him who will be the sole arbitrator. The award of the arbitrator shall be final and binding on the parties of this contract. The venue of the arbitration in all cases shall be Bhubaneswar.

Sign on behalf of CSREM TRUST