

**Proceedings of the meeting of the Ethical Research Committee,  
Centurion University of Technology and Management held on 06th May 2022 at 10am**

**Members Present**

1. Prof. (Dr.) Supriya Pattanayak, Vice-Chancellor
2. Prof. (Dr.) Anita Patra, Registrar and Convenor
3. Prof. (Dr.) Dipankar Bhattacharyay,
4. Prof. (Dr.) Smita Mishra Panda, Professor, SoM
5. Prof. (Dr.) Umkanta Nayak, Dean SoM
6. Prof. (Dr.) Prasant Kumar Mohanty, Dean Academics and SoET
8. Prof. (Dr.) Gurudutta Pattnaik, Dean, School of Pharmacy
10. Prof. (Dr.) M Devender Reddy, Dean MSSSoA
11. Prof. (Dr.) S P Nanda, Dean Admin, MSSSoA
12. Prof. (Dr.) Nitesh Badagayan, Dean SoVET

As per the agenda, a meeting was held in presence of the above members; Chaired by Dr. Supriya Pattanayak, Vice-Chancellor of the University and the minutes of the discussion are.

**1. Conduct of Annual Progress Review (APR)**

The doctoral scholars are expected to submit a progress review report to the PhD Cell before appearing in Annual Progress Review. The scholars need to clear the annual fee payment due before APR. Those who have paid the partial amount need to pay the annual fee by 15<sup>th</sup> December, 2022. It was decided that during the conduct of APR, an external expert may be invited as a panel member. During APR, all discipline coordinators are required to gather Annual Progress feedback forms from the scholars and supervisors. The coordinators must submit these feedback forms to the PhD Cell after completion of APR. The feedback format is available in the university website.

## 2. Responsibility of PhD Cell Coordinator

All correspondence with the scholar's or supervisors must go through the official email address [phd.cit@cutm.ac.in](mailto:phd.cit@cutm.ac.in) . All discipline PhD coordinators must conform to the prescribed method for updating scholars on the status of their PhDs via the PhD Cell.

## 3. PhD Guidelines and process amendments

It was decided that PhD guidelines and process need to be revised from time to time and uploaded in the website for smooth conduct of PhD Program. It was also discussed that the supervisor and co-supervisor of the PhD Scholar must have a session along with the scholar for joint supervision. The meeting recommended to design one-year certificate course for PhD Faculty joining University. A qualifier exam may be conducted at the end of the certificate course. The committee also recommended to design a coursework completion certificate for the PhD Scholars and in that certificate the marks/grades should be reflect.


## 4. Quarterly audit of PhD Cell activities- Discipline Wise

The committee discussed that a quarterly audit of PhD Cell activities- discipline wise must be conducted for the purpose of NAAC and other accreditation bodies.

## 5. Delivery of the Research Methodology Coursework

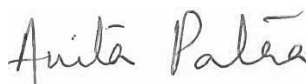
The Research Methodology coursework shall begin on 18<sup>th</sup> October,2022 with an orientation to PhD Program for June 2022 batch (Offline).

The meeting was successfully organized and ended with thanks



(Supriya Pattanayak)

VICE CHANCELLOR  
Centurion University of Technology & Management  
ODISHA



(Anita Patra)

ASSTANT  
Centurion University of  
Technology & Management  
Odisha



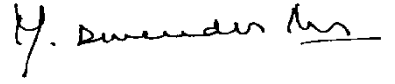
(Smita Mishra Panda)



(Prasanta Mohanty)



(D. Bhattacharyay)



(M. Devender Reddy)



(S. P. Nanda)



(Gurudutta Pattnaik)



(Umakanta Nayak)



(Nitesh Dhar Badgayan)

**Proceedings of the meeting of the Ethical Research Committee,  
Centurion University of Technology and Management held on 20.10.2021 at 10: 00 AM**

**Members Present**

1. Prof. (Dr.) Supriya Pattanayak, Vice-Chancellor
2. Prof. (Dr.) Anita Patra, Registrar and Convenor
3. Prof. (Dr.) Dipankar Bhattacharyay,
4. Prof. (Dr.) Smita Mishra Panda, Professor, SoM
5. Prof. (Dr.) Umkanta Nayak, Dean SoM
6. Prof. (Dr.) Prasant Kumar Mohanty, Dean Academics and SoET
8. Prof. (Dr.) Gurudutta Pattnaik, Dean, School of Pharmacy
9. Prof. Sunil Jha, Dean SoPAHS
10. Prof. (Dr.) M Devender Reddy, Dean MSSSoA
11. Prof. (Dr.) S P Nanda, Dean Admin, MSSSoA
12. Prof. (Dr.) Nitesh Badagayan, Dean SoVET

As per the agenda, a meeting was held in presence of the above members, chaired by Dr. Supriya Pattanayak, Vice-Chancellor of the University and the minutes of the discussion are as follows.

1. The doctoral candidate must have produced a minimum of two peer reviewed research papers before the Pre-talk. In addition, the candidates have to publish a separate review article for the qualifying coursework examination. This regulation is applicable for 2017 and 2018 admission batches only. The scholar has to submit all the published papers, synopsis with plagiarism report with the application form for pretalk. The scholar has to submit the thesis within three months from the date of pretalk.
2. It was decided that from 2019 admission batch onwards, three research papers must be published by the doctoral students during the research period. These research papers must be reflected the Scopus database or Scopus Author's Search. In addition to this the doctoral student must publish one review article which accounts for the courseware. For each doctoral candidate one external subject expert should be assigned. This is applicable for 2021 admission batch onwards.

3. For 2021 admission batch onwards the scholar has to complete three courseware papers carrying 4 credits each (two disciplinary specific and one Research Methodology). For each doctoral candidate one external subject expert should be assigned.
4. The committee also decided that the Ph.D. cell will undertake all administrative work like thesis submission, thesis evaluation, examiners list, notice regarding Pre-talk or final defense, etc. as per the instruction of the Vice Chancellor and discipline coordinators.
5. Those students who have qualified NET/SLET/GATE may be exempted from the written test during Ph.D selection, but they have to appear the registration seminar.
6. It was decided that, the similarity index of both the synopsis and Thesis must be within 20 % and it will be considered as self-plagiarism in which the scholar is the first author with CUTM affiliation and supervisor will be the corresponding author.
7. The committee recommended that from next year primarily full-time research scholars will be admitted. To encourage the process, it was proposed that the present scholarship amount needs to be increased to make it attractive for the full-time research scholars.
8. Those students who have completed their courseware within two years from the date of PhD registration / admission will be exempted from courseware.
9. All papers derived from the student's thesis work should have her/his name as the first author and the affiliation should be Centurion University of Technology and Management, Odisha.
10. All UG and PG students should be encouraged to publish articles. The mentors should help the students write those articles. The UG students may write review articles. The deans should monitor the activities.
11. The committee appreciated that the Department of Agronomy started working on machine learning to understand the effect of different nutrients on Rice plant parameters and determine level of chlorophyll. The committee recommended to develop mobile apps to facilitate the farmers.
12. The committee discussed the performances of the research centers. The committee appreciated the merging of some of the research centres.



(Supriya Pattanayak)

VICE CHANCELLOR  
Centurion University of Technology & Management  
ODISHA




(Anita Patra)

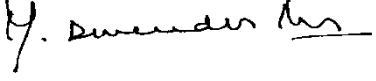
REGISTRAR  
Centurion University of  
Technology & Management  
Odisha




(Smita Mishra Panda)

  
(S. P. Nanda)


  
(D. Bhattacharyay)

  
(M. Devender Reddy)

  
(Prasanta Mohanty)

  
(Gurudutta Pattnaik)

  
(Nitesh Dhar Badgayan)

  
(Umakanta Nayak)

**Proceedings of the meeting of the Ethical Research Committee,  
Centurion University of Technology and Management held on 06th February 2020 at 10am**

**Members Present**

1. Prof. (Dr.) Supriya Pattanayak, Vice-Chancellor
2. Prof. (Dr.) Anita Patra, Registrar and Convenor
3. Prof. (Dr.) Dipankar Bhattacharyay,
4. Prof. (Dr.) Smita Mishra Panda, Professor, SoM
5. Prof. (Dr.) Umkanta Nayak, Dean SoM
6. Prof. (Dr.) Prasant Kumar Mohanty, Dean Academics and SoET
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11. Prof. (Dr.) S P Nanda, Dean Admin, MSSSoA
12. Prof. (Dr.) Nitesh Badagayan, Dean SoVET

A meeting was held in presence of the above members, chaired by Prof. Supriya Pattanayak, Vice-Chancellor of the University and other dignitaries and as per the agenda prepared prior and the minutes of the discussion is as follows:

1. The committee unanimously decided that all faculty members should be encouraged to publish at least three articles in an academic year. This process will help for NIRF ranking and NAAC.
2. The research committee will guide the faculty members so that they can publish in quality journals.
3. Dr. S.K. Biswal and Dr. R.C. Mohanty will help the faculty members in finding appropriate journals.

4. Under COVID situation PhD scholars will be selected based on online presentation and interaction with the panel members. The PhD committee should ensure the quality of the research scholars.
5. Agriculture faculty members should focus on precision agriculture.
6. Collaboration of agriculture faculty members with SunMoksha Power Pvt. Ltd. was appreciated by the committee and the Dean of School of Agriculture was suggested to take such initiatives in future also.

The meeting was successfully organized and ended with thanks



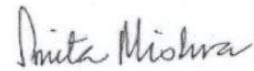
(Supriya Pattanayak)

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ODISHA



(Anita Patra)

ASSISTANT  
Centurion University of  
Technology & Management  
Odisha



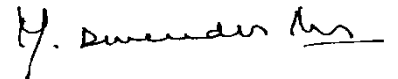
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(M. Devender Reddy)



(S. P. Nanda)



(Gurudutta Pattnaik)



(Umakanta Nayak)



(Nitesh Dhar Badgayan)



**Proceedings of the meeting of the Ethical Research Committee,  
Centurion University of Technology and Management held on 15th May 2019 at 10am**

**Members Present**

1. Prof. (Dr.) Supriya Pattanayak, Vice-Chancellor
2. Prof. (Dr.) Anita Patra, Registrar and Convenor
3. Prof. (Dr.) Dipankar Bhattacharyay,
4. Prof. (Dr.) Smita Mishra Panda, Professor, SoM
5. Prof. (Dr.) Umkanta Nayak, Dean SoM
6. Prof. (Dr.) Prasant Kumar Mohanty, Dean Academics and SoET
8. Prof. (Dr.) Gurudutta Pattnaik, Dean, School of Pharmacy
10. Prof. (Dr.) M Devender Reddy, Dean MSSSoA
11. Prof. (Dr.) S P Nanda, Dean Admin, MSSSoA

As per the agenda, a meeting was held in presence of the above members; Chaired by Dr. Supriya Pattanayak, Vice-Chancellor of the University and the minutes of the discussion are.

1. The committee unanimously decided that before pretalk presentation the research scholars (Full-time or Part-time) has to publish a minimum of three research publications and one research paper should be SCI, the second should be Scopus (Scopus authors search database) and the third research paper should be published in any peer-review journals. This regulation is applicable to the scholars who joined from the year 2018 onwards.
2. The committee also resolved that after a continuous three years' completion the scholar can be eligible for thesis submission.
3. The committee again discussed about the issue of a course work completion certificate to the successful research scholars issued by the Directorate of QA Cell.
4. The research committee suggested that faculty members should be encouraged to write project proposals.

5. All faculty members need to focus on computational areas along with conventional research.
6. The agriculture faculty members need to include modern techniques such as Machine Learning, IoT in agricultural practices.

The meeting was successfully organized and ended with thanks



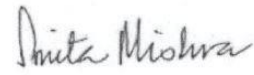
(Supriya Pattanayak)

VICE CHANCELLOR  
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ODISHA



(Anita Patra)

PROVOST  
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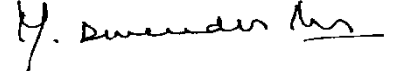
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(S. P. Nanda)



(Gurudutta Pattnaik)



(Umakanta Nayak)