

jun 17th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

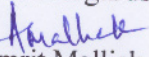
Dear Sir,

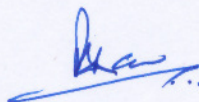
I am (Amrit Mallick) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Amrit Mallick





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 16/01/2018

Name of Employee : Amrit Mallick
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	760/-	3260/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3260/-	3260/- 3260/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Amrit Mallick
Signature of Claimant

R. K. S.
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Amrit Mallick
Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150


JournalVoucher

No. :JV/03/270

Dated: 29-Je

Particulars	Debit	Cr
Conference Registration Fee	2500.00	
Travel and Conveyance To Amrit Mallick	760.00	
		₹3260.00
	₹ 3260.00	₹3260.

On Account of:
Being the expenses incurred by Amrit Mallick for conference purpose is now accounted.


Authorised Signat