

December 20th 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

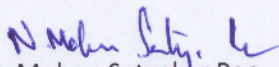
Dear Sir,

I am N. Mohan Satyakar Rao request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

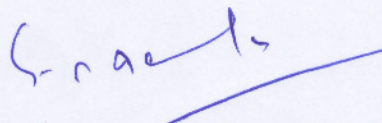
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Dr. N. Mohan Satyakar Rao

Asst. Professor, MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 27/12/2017

Name of Employee : Dr. N. Mohan Satyakar Rao

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01			
02	Registration fees	2500.00/-	
03			3160.00/-
04	Travel Allowances	660.00/-	
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3160.00/-	3160.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

N. Mohan Satyakar Rao
Signature of Claimant

S. Rao
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Anita Patil
Registrar

Dy. Registrar Finance

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

Journal Voucher

No. :JV/03/303

Dated: 10-Ja

Particulars		Debit	Cr
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance	Dr	₹660.00	₹3160
To N.Mohan Satyakar Rao			
		₹3160.00	₹3160

On Account of:

Being the expenses incurred by N.Mohan Satyakar Rao for conference purpose is now accounted.


Authorised Signa