

jun 13th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (Jyotirmay Mahapatra) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Jyotirmay Mahapatra
Jyotirmay Mahapatra

Singh



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT
PARALAKHEMUNDI

Date : 24/01/2012

Name of Employee : Jyotirmay Mahapatra
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	900/-	3400/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3400/-	3400/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Jyotirmay Mahapatra
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

JITM 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

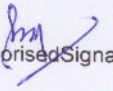
JournalVoucher

No. :JV/03/264

Dated: 31-Ja

Particulars	Debit	Cr
Conference Registration Fee	Dr ₹2500.00	
Travel and Conveyance To Jyotirmay Mahapatra	Dr ₹900.00	₹3400.00
	₹ 3400.00	₹3400.00

On Account of:
Being the expenses incurred by Jyotirmay Mahapatra for conference purpose is now accounted.


Authorised Signat