

jun 13th 2017

To  
The Dean  
CUTM-PKD

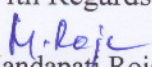
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

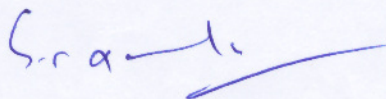
Dear Sir,

I am (Mandapati Roja) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards  
  
Mandapati Roja





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

## PARALAKHEMUNDI

Date : ...07/01/2018

Name of Employee : Mandapati Raja  
Purpose of Expenditure : Conference  
Expenditure Budget Head : \_\_\_\_\_

### SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	770/-	3270/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3270/-	3270/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

M. Raja  
Signature of Claimant

S. S. S. S.  
Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Anita Patel  
Registrar

