

jun 19th 2017

To  
The Dean  
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (P. Satyanarayan Raju) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

*P.S. Raju*  
P. Satyanarayan Raju

*G. R. R. R.*



# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

## PARALAKHEMUNDI

Date : 12/01/2018

Name of Employee	:	P. Satyanarayan Raju
Purpose of Expenditure	:	Conference
Expenditure Budget Head	:	

### SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration Fee	2500/-	
02	Travel Allowance	740/-	3240/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3240/-	3240/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

P.S. Raju

Signature of Claimant

Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

**J I T M 2017 - 2018**  
At-VillageAlluriNagar,P.O.-RSitapur,Via-  
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,  
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

**JournalVoucher**

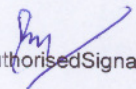
No. :JV/03/258

Dated: 20-Ja

Particulars	Debit	Cre
Conference Registration Fee	₹2500.00	
Travel and Conveyance	₹740.00	₹3240.00
To P.Satyanarayana Raju		
	₹ 3240.00	₹3240.00

**On Account of:**

Being the expenses incurred by P.Satyanarayana Raju for conference purpose is now accounted.

  
Authorised Signatc