

jun 18th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am(Priyadarshani P Mohapatra) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Priyadarshani P Mohapatra

Sir



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : ...19/01/2018...

Name of Employee : Priyadarshani P. Mohapatra
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance.	1050/-	3550/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3550/-	3550/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Priyadarshani Mohapatra
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

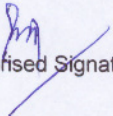
JournalVoucher

No. :JV/03/237

Dated: 25-Jan-18

Particulars		Debit	Credit
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance	Dr	₹1050.00	₹ 3550.00
To Priyadarshani P Mohapatra			
		₹ 3550.00	₹ 3550.00

On Account of:
Being the expenses incurred by Priyadarshani P Mohapatra for conference purpose is now accounted.


Authorised Signatory