

jun 17th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

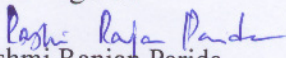
Dear Sir,

I am (Rashmi Ranjan Parida) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Rashmi Ranjan Parida



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : ...16/01/2018

Name of Employee : Rashmi Ranjan Parida
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	2500/-
02	Travel Allowance.	580/-	580/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3080/-	3080/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Rashmi Ranjan Parida

Signature of Claimant

[Signature]

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

[Signature]

Registrar

Dy. Registrar Finance

JITM 2017 - 2018
At-Village Alluri Nagar, P.O.-RSitapur, Via-
Uppalada Paralakhemundi, Dist: Gajapati - 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150

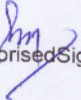
Journal Voucher

No. : JV/03/259

Dated: 20-Jan-

Particulars		Debit	Credit
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance			
To Rashmi Ranjan Parida	Dr	₹580.00	
			₹3080.00
		₹ 3080.00	₹3080.00

On Account of:
Being the expenses incurred by Rashmi Ranjan Parida for conference purpose is now accounted.


Authorised Signatory