

jun 9th 2017

To
The Dean
CUTM-PKD

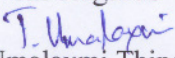
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

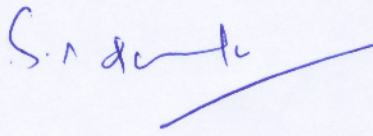
Dear Sir,

I am(Umalaxmi Thingujam) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Umalaxmi Thingujam





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : ...03/01/2018...

Name of Employee : Umalaxmi Jhingujam

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	840/-	3340/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3340/-	3340/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

T. Umalaxmi
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

JITM 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150


Journal Voucher

No. :JV/03/317

Dated: 26-J

Particulars		Debit	
Conference Registration Fee	Dr	₹2500.00	
Travel and Convenience	Dr	₹840.00	₹3340.00
To Umalaxmi Thingujam			
		₹3340.00	₹3340.00

On Account of:
Being the expenses incurred by Umalaxmi Thingujam for conference purpose is now accounted.


Authorised Sign