

December 11th 2018

To  
The Dean  
CUTM-PKD

Sub : Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Madam,

I am Durgaprasad Padhi Request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Dr.Durgaprasad Padhi

*Durga Prasad Padhi*

*DP*





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

## PARALAKHEMUNDI

Date : 03/01/19

Name of Employee : DR. Durgaprasad padhi  
Purpose of Expenditure : ICMSEA  
Expenditure Budget Head : \_\_\_\_\_

### SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	3000	3000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000/-	3000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Signature of Claimant

Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar



**J I T M 2018 - 2019**

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada  
Paralakhemundi, Dist: Gajapati – 761211, Odisha, India  
Phone: (06815) 222999, 223088, Fax: (06815) 222150

**Journal Voucher**

No. : **JV/03/067**

Dated : 14-Jan

Particulars	Debit	Cre
Conference Registration fees <i>To</i> Dr.Duragaprasad Padhi	<i>Dr</i> 3000.00	3000.00
	<b>₹3000.00</b>	<b>₹3000.00</b>

On Account of :

Being the expenses incurred by Dr.Duragaprasad Padhi for Conference purpose is now accounted.

Authorised Signatc