

Jan 22, 2019

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

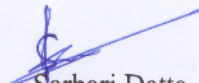
Dear Sir,

I am Sarbari Datta request you to grant permission to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

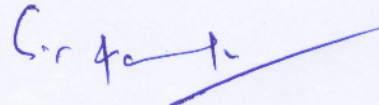
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards



Sarbari Datta
Asst. Professor, School of Fisheries





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

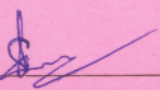
PARALAKHEMUNDI

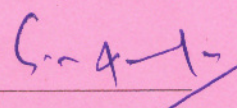
Date : 31/2/2019

Name of Employee : Sarbari Datta
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2000/-	
02			2280/-
03	Travel Allowances	280/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2280.00/-	2280/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant


Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance


Registrar

J I T M 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India Phone:
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

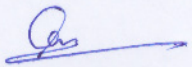
No. : JV/03/095

Dated : 28-Fe

Particulars		Debit	Cr
Conference Registration fees	Dr	2000.00	
To Dr.Sarbari Datta	Dr	280.00	
			2280.00
		₹ 2280.00	₹ 2280.00

On Account of :

Being the expenses incurred by Dr.Sarbari Datta for Conference purpose is now accounted


Authorised Signa