

December 9th 2019

To
The Dean
CUTM-PKD

Sub : Request for approval to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

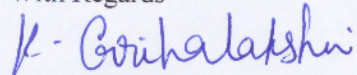
Dear Madam,

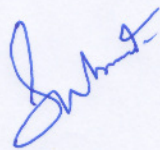
I am(Kakani Grihalakshmi) request you to grant permission to attend "4th International Conference on Management, Science, Engineering and Application (ICMSEA-2019)" from 19th to 21st Dec 2019 at CUTM-PKD campus.

Conference registration fee may kindly be reimbursed.

Thanking you

With Regards


Kakani Grihalakshmi





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : (6th) 2020

Name of Employee : Kakani Gvihalakshmi
Purpose of Expenditure : ICMSEA-2019
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02			2500/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2500/-	2500/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

K. Gvihalakshmi
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

J I T M 2019 - 2020
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India
Phone: (06815) 222999, 223088, Fax: (06815) 222150

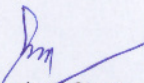
Journal Voucher

No. : **JV/03/116**

Dated : 23-Ja

Particulars	Debit	Credit
Conference Registration fee To Kakani Girihalakshmi	Dr ₹ 2500.00	₹ 2500.00
	₹ 2500.00	₹ 2500.00

On Account of :
Being the expenses incurred by Kakani Girihalakshmi for conference purpose is now accounted.


Authorised Signator