



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA ,
BHUBANESWAR CAMPUS**

CUTM/Reg.Off./Admin./ BBS/WCC/2021

Venue: Seminar Hall

Date: 08/10/2021

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Dr. Smita Mishra Panda	Professor, SoM (Chairperson)	<i>Smita Mishra</i>
2	Dr. Padmaja Pattanayak	Assistant Professor, SoAS (Member)	<i>Padmaja</i>
3	Dr. Bibhunandini Das	Assistant Professor, SoM, (Member)	<i>G. Chandani</i>
4	Dr. Swarnprabha Jena	Assistant Professor, SoET, (Member)	<i>Swarna</i>
5	Ms. Soumya Jal	HOD & Assistant Professor, SoPHS, (Member)	<i>Soumya Jal</i>
6	Lt.Cpt. Lekshmi Priya PS	Hostel Superintendent , Girls Hostel (Member cum Convener)	<i>Lekshmi Priya PS</i>

Discussion Points

- 1) Meeting chaired by Dr. Smita Mishra Panda was conducted to review the activities of the women counselling committee of the Bhubaneswar campus of CUTM.
- 2) Dr. Padmaja Pattanayak was introduced to women staff in the seminar hall and the committee members to facilitate a discussion on the importance of mental health.

- 3) Committee proposed lecture series on lifestyle changes for girls/women on the campus.
- 4) All women staff should be encouraged to share any workplace issues with the committee members.
- 5) Report on one-to-one counselling for the selected girl students was read out by the committee members.
- 6) It was decided to conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.
- 7) Display boards are prepared and displayed in all general notice boards of the college regularly.
- 8) AWARENESS The Committee commits to take the following steps to create awareness on women related issues and to eradicate sexual harassment.
- 9) The superintendents were asked to interact with the students during their hostel visits to understand their needs and problems.
- 10) Committee decided to initiate an awareness programme on Precautions, Safety & security Measures in the coming week for women staff and faculty.
- 11) Faculty were encouraged to discuss any issues or queries they have and mobile phone numbers and email ID's of the Women's counselling committee were widely circulated in all the Departments through HOD's and Principals.

Meeting ended with thanks to all from the Chairperson.

Smita Mishra



Dr. Smita Mishra Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA ,
BHUBANESWAR CAMPUS**

CUTM/Reg.Off./Admin./ BBS/WCC/2020

Venue: Seminar Hall

Date: 07/10/2020

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

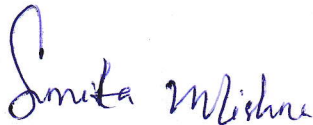
SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Dr. Smita Mishra Panda	Professor, SoM (Chairperson)	<i>Smita Mishra</i>
2	Dr. Padmaja Pattanayak	Assistant Professor, SoAS (Member)	<i>Padmaja</i>
3	Dr. Bibhunandini Das	Assistant Professor, SoM, (Member)	<i>B. Nandini</i>
4	Dr. Swarnprabha Jena	Assistant Professor, SoET, (Member)	<i>Swarna</i>
5	Ms. Soumya Jal	HOD & Assistant Professor, SoPHS, (Member)	<i>Jal</i>
6	Lt.Cpt. Lekshmi Priya PS	Hostel Superintendent , Girls Hostel (Member cum Convener)	<i>Lekshmi Priya PS</i>

Discussion Points

- 1) Meeting chaired by Dr. Smita Mishra Panda was conducted to review the activities of the women counselling committee of the Bhubaneswar campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.

- 3) The chairperson said that the informal and formal complaints of any female employee or student and provide them with necessary guidance and support and to ensure the fair and timely resolution of the complaints.
- 4) All women staff should be encouraged to share any workplace issues with the committee members.
- 5) Discussion on to create a conducive counseling environment and encourage girl students to discuss their problems with teachers without any hesitation.
- 6) Discussion on to make women understand that empowered and educated women are less likely to fall prey to sexual abuse, workplace harassment, domestic abuse many more.
- 7) To conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.

Meeting ended with thanks to all from the Chairperson.



Dr. Smita Mishra Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

CUTM/Reg.Off./Admin. BBS/WCC/2019

Venue: Seminar Hall

Date: 06/10/2019
Time: 4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	MOBILE NO.
1	Dr. Smita Mishra Panda	Professor, SoM (Chairperson)	7008442061 <i>Smita Mishra</i>
2	Dr. Padmaja Pattanayak	Assistant Professor, SoAS (Member)	7682803962 <i>Padmaja</i>
3	Dr. Bibhunandini Das	Assistant Professor, SoM. (Member)	9692019057 <i>Bibhunandini Das</i>
4	Dr. Swarnprabha Jena	Assistant Professor, SoE.T. (Member)	8763253866 <i>Swarna</i>
5	Ms. Soumya Jal	HOD & Assistant Professor, SoPHS. (Member)	8825864370 <i>Soumya Jal</i>
6	Lt.Cpt. Lekshmi Priya PS	Hostel Superintendent, Girls Hostel (Member cum Convener)	9491664620 <i>Lekshmi Priya PS</i>

Discussion Points

- 1) Meeting chaired by Dr. Smita Mishra Panda was conducted to review the activities of the women counselling committee of the Bhubaneswar campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.
- 3) As per the discussion. The College has given provision for girl's COMMON ROOM which is equipped with attached washroom and furniture where the girl students can sit and take rest.

- 4) Workshop for women on primary health care were conducted by members of the committee in the meeting.
- 5) POSTERS ABOUT THE COMMITTEE are prepared and displayed in all general notice boards of the college.
- 6) To inculcate entrepreneurial attitude among young girls. at the earliest so that they can be "job givers" rather than "job takers".
- 7) To promote a culture of respect and equality for female gender.

Meeting ended with thanks to all from the Chairperson.

Smita Mishra

Dr. Smita Mishra Panda

(Chairperson, Women Counselling Committee)

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BHUBANESWAR CAMPUS**

CUTM/Reg.OIT/Admin. BBS/WCC/2018

Venue: Seminar Hall


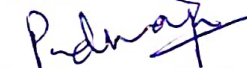
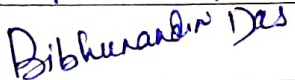

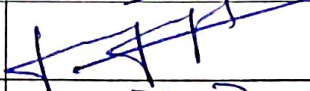

Date: 07/10/2018

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Dr. Smita Mishra Panda	Professor, SoM (Chairperson)	
2	Dr. Padmaja Pattanayak	Assistant Professor, SoAS (Member)	
3	Dr. Bibhunandini Das	Assistant Professor, SoM, (Member)	
4	Dr. Swarnprabha Jena	Assistant Professor, SoET, (Member)	
5	Ms. Soumya Jal	HOD & Assistant Professor, SoPHS, (Member)	
6	Lt.Cpt. Lekshmi Priya PS	Hostel Superintendent, Girls Hostel (Member cum Convener)	

Discussion Points

- 1) Meeting chaired by Dr. Smita Mishra Panda was conducted to review the activities of the women counselling committee of the Bhubaneswar campus of CUTM.
- 2) The chairperson encouraged all women staff to share any workplace issues with the committee members.
- 3) As per the discussion, The College has given provision for girl's COMMON ROOM which is equipped with attached washroom and furniture where the girl students can sit and take rest.

- 4) Workshop for women on primary health care were proposed by members of the committee in the meeting.
- 5) Initiative taken to ensure Women's safety in the campus, CCTV's are installed at different locations.
- 6) The Committee also will give the awareness on hygiene and will make sure of a healthy ambience in and around the college.
- 7) To promote a culture of respect and equality for female gender.
- 8) An awareness programme on Women's welfare & Safety Measures was arranged for women staff and faculty.

Meeting ended with thanks to all from the Chairperson.



Dr. Smita Mishra Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BHUBANESWAR CAMPUS**

CUTM/Reg.OIT/Admin./ BBS/WCC/2017

Venue: Seminar Hall

Date: 09/10/2017
Time: 4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Smita Mishra Panda	Professor, SoM (Chairperson)	
2	Dr. Padmaja Pattanayak	Assistant Professor, SoAS (Member)	
3	Dr. Bibhunandini Das	Assistant Professor, SoM, (Member)	
4	Dr. Swarnprabha Jena	Assistant Professor, SoET, (Member)	
5	Ms. Soumya Jal	HOD & Assistant Professor, SoPHS, (Member)	
6	Ms. Swagatika Mohapatra	Hostel Superintendent, Girls Hostel (Member cum Convener)	

Discussion Points

- 1) Meeting chaired by Dr. Smita Mishra Panda was conducted to review the activities of the women counselling committee of the Bhubaneswar campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.

- 3) As per the discussion, The College has given provision for girl's COMMON ROOM which is equipped with attached washroom and furniture where the girl students can sit and take rest.
 - 4) Workshop for women on primary health care were proposed by members of the committee in the meeting.
 - 5) Initiative taken to ensure Women's safety in the campus, CCTV's are installed at different locations.
 - 6) The Committee also will give the awareness on hygiene and will make sure of a healthy ambiance in and around the college.
 - 7) To promote a culture of respect and equality for female gender.
 - 8) Committee decided to set up an awareness programme on Women's welfare & Safety Measures in the coming week for women staff and faculty.
- Meeting ended with thanks to all from the Chairperson.



Smita Mishra

Dr. Smita Mishra Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2021

Venue: Semiar Hall

Date: 06/11/2021

Time:5.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Mrs.Meena Kumari Sahu	Asst.Professor, SoAS (Chairperson)	<i>M.Sahu</i>
2	Ms.Gayetri Behera	Assistant Professor, SoP (Member)	<i>Gayatri Behera</i>
3	Mrs.Monalisa Joshi	Assistant Professor, SoAS (Member)	<i>M.Joshi</i>
4	Mrs. Deepika Swain	(Girls Hostel Superintendent) (Member)	<i>D.Swain</i>
5	Mrs.Manju Pradhan	Warden, Girls Hostel (Member)	<i>Manju Pradhan</i>
6	Mrs.Prativa Satpathy	University Counsellor (Member)	<i>P.Satpathy</i>

Discussion Points

1) Meeting chaired by Mrs. Meena Kumari Sahu was conducted to review the activities of the women counselling committee of the Bolangir campus of CUTM.

- 2) The chairperson said that the informal and formal complaints of any female employee or student and provide them with necessary guidance and support and to ensure the fair and timely resolution of the complaints.
 - 3) Mrs.Prativa Satpathy to be introduced to women staff in the seminar hall and the committee members to facilitate a discussion on the importance of mental health.
 - 4) Committee proposed lecture series on lifestyle changes for girls/women on the campus.
 - 5) All women staff should be encouraged to share any workplace issues with the committee members.
 - 6) Report on one-to-one counselling for the selected girl students was read out by the committee members.
 - 7) Discussion on to make women understand that Empowered and educated women are less likely to fall prey to sexual abuse, workplace harassment, domestic abuse many more.
 - 8) To conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.
 - 9) Display boards are prepared and displayed in all general notice boards of the college regularly.
 - 10) AWARENESS The Committee commits to take the following steps to create awareness on women related issues and to eradicate sexual harassment.
 - 11) The superintendents were asked to interact with the students during their hostel visits to understand their needs and problems.
 - 12) Committee decided to initiate an awareness programme on Precautions, Safety & security Measures in the coming week for women staff and faculty.
 - 13) Faculty were encouraged to discuss any issues or queries they have and mobile phone numbers and email ID's of the Women's counselling committee were widely circulated in all the Departments through HOD's and Principals.
- Meeting ended with thanks to all from the Chairperson.

M Sahu



Mrs.Meena Kumari Sahu
(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2020

Venue: Semiar Hall

Date: 07/10/2020

Time:3.00PM

MINUTES OF THE MEETING OF WOMEN COUNSELING COMMITTEE

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Mrs.Meena Kumari Sahu	Asst.Professor, SoAS (Chairperson)	<i>M.Sahu</i>
2	Ms.Gayatri Behera	Assistant Professor, SoP (Member)	<i>Gayatri Behera</i>
3	Mrs.Monalisa Joshi	Assistant Professor, SoAS (Member)	<i>M.Joshi</i>
4	Mrs. Deepika Swain	(Girls Hostel Superintendent) (Member)	<i>D.Swain</i>
5	Mrs.Manju Pradhan	Warden, Girls Hostel (Member)	<i>Manju Pradhan</i>
6	Mrs.Prativa Satpathy	University Counsellor (Member)	<i>P.Satpathy</i>

Discussion Points

- 1) Meeting chaired by Mrs. Meena Kumari Sahu was conducted to review the activities of the women counselling committee of the Bolangir campus of CUTM.
- 2) The chairperson said that the informal and formal complaints of any female employee or student and provide them with necessary guidance and support and to ensure the fair and timely resolution of the complaints.

- 3) All women staff should be encouraged to share any workplace issues with the committee members.
 - 4) Mrs.Prativa Satpathy to be introduced to women staff in the seminar hall and the committee members to facilitate a discussion on the importance of mental health.
 - 5) Discussion on to create a conducive counseling environment and encourage girl students to discuss their problems with teachers without any hesitation.
 - 6) Discussion on to make women understand that Empowered and educated women are less likely to fall prey to sexual abuse, workplace harassment, domestic abuse many more.
 - 7) To conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.
 - 8) The team members have planned to organize a counselling programme for girl students on online behaviour, Social Media uses and safety measures.
 - 9) To inculcate entrepreneurial attitude among young girls, at the earliest so that they can be “job givers” rather than “job takers”.
 - 10) AWARENESS The Committee commits to take the following steps to create awareness on women related issues and to eradicate sexual harassment.
 - 11) Harassment of any nature should be reported to the WWC members or higher authorities for redressal.
 - 12) Committee decided to act on the awareness programme on Women’s welfare & Safety Measures in the coming week for women staff and faculty.
- Meeting ended with thanks to all from the Chairperson.

M.Sahu



Mrs.Meena Kumari Sahu
(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2019

Venue: Semiar Hall

Date: 11/09/2019

Time:3.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Mrs.Namita Panda	Asst.Professor, SoAS (Chairperson)	
2	Mrs.Binapani Barik	Assistant Professor, SoP (Member)	
3	Mrs.Monalisa Joshi	Assistant Professor, SoAS (Member)	
4	Mrs. Deepika Swain	(Girls Hostel Superintendent) (Member)	
5	Mrs.Prabhati Dash	Warden, Girls Hostel (Member)	
6	Mrs.Meena Kumari Sahu	University Counsellor (Member)	

Discussion Points

- 1) Meeting chaired by Mrs. Namita Panda was conducted to review the activities of the women counselling committee of the Bolangir campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.

- 3) Workshop for women on primary health care were proposed by members of the committee in the meeting.
- 4) Discussion on to make women understand that Empowered and educated women are less likely to fall prey to sexual abuse, workplace harassment, domestic abuse many more.
- 5) Discussion on to create a conducive counselling environment and encourage girl students to discuss their problems with teachers without any hesitation.
- 6) To promote a culture of respect and equality for female gender. To conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.
- 7) POSTERS ABOUT THE COMMITTEE are prepared and displayed in all general notice boards of the college.
- 8) To inculcate entrepreneurial attitude among young girls, at the earliest so that they can be “job givers” rather than “job takers”.
- 9) To address the informal and formal complaints of any female employee or student and provide them with necessary guidance and support and to ensure the fair and timely resolution of the complaints.
- 10) AWARENESS The Committee commits to take the following steps to create awareness on women related issues and to eradicate sexual harassment.
- 11) The Committee also will give the awareness on hygiene and will make sure of a healthy ambiance in and around the college.
- 12) Harassment of any nature should be reported to the WWC members or higher authorities for redressal.
- 13) Awareness instruction : Don't travel with people that you don't trust, go straight home from college and if you are going late, call your parents to avoid getting in trouble and keeping them from worrying.
- 14) Gender sensitization workshop reports were presented in front of the chairperson.

Meeting ended with thanks to all from the Chairperson.



Mrs.Namita Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA,
BOLANGIR CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2018

Venue: Semiar Hall

Date: 09/10/2018

Time:04.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Mrs.Namita Panda	Asst.Professor, SoAS (Chairperson)	
2	Mrs. Tikina Mishra	Asst.Professor, SoAS (Member)	
3	Mrs.Monalisa Joshi	Assistant Professor, SoAS (Member)	
4	Mrs. Deepika Swain	(Girls Hostel Superintendent) (Member)	
5	Mrs.Prabhati Dash	Warden, Girls Hostel (Member)	
6	Mrs.Meena Kumari Sahu	University Counsellor (Member)	

Discussion Points

- 1) Meeting chaired by Mrs. Namita Panda was conducted to review the activities of the women counselling committee of the Bolangir campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.

- 3) Workshop for women on primary health care were proposed by members of the committee in the meeting.
- 4) Discussion on to make women understand that Empowered and educated women are less likely to fall prey to sexual abuse, workplace harassment, domestic abuse many more.
- 5) Discussion on to create a conducive counselling environment and encourage girl students to discuss their problems with teachers without any hesitation.
- 6) To promote a culture of respect and equality for female gender. To conduct seminar, workshop to impart knowledge of opportunities and tools available and train the women.
- 7) POSTERS ABOUT THE COMMITTEE are prepared and displayed in all general notice boards of the college.
- 8) To inculcate entrepreneurial attitude among young girls, at the earliest so that they can be “job givers” rather than “job takers”.
- 9) To address the informal and formal complaints of any female employee or student and provide them with necessary guidance and support and to ensure the fair and timely resolution of the complaints.
- 10) AWARENESS The Committee commits to take the following steps to create awareness on women related issues and to eradicate sexual harassment.
- 11) The Committee also will give the awareness on hygiene and will make sure of a healthy ambiance in and around the college.
- 12) Harassment of any nature should be reported to the WWC members or higher authorities for redressal.
- 13) Awareness instruction : Don't travel with people that you don't trust, go straight home from college and if you are going late, call your parents to avoid getting in trouble and keeping them from worrying.
- 14) Gender sensitization workshop reports were presented in front of the chairperson.

Meeting ended with thanks to all from the Chairperson.



Mrs. Namita Panda

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2022

Venue: Board Room

Date: 03/06/2022

Time: 4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women employee /girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, SoM (Chairperson)	<i>Prajna Pani</i>
2	Ms. Hazou Kim	Assistant Professor, SoF (Hostel Superintendent) (Member)	<i>Hazoukim</i>
3	Dr. Abha Manohar K	Assistant Professor, MSSSoA (Hostel Superintendent) (Member)	<i>Abha</i>
4	Dr. Subhadarshini Satpathi	Assistant Professor, SoVT (Hostel Superintendent) (Member)	
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	<i>Kamala Das</i>
6	Dr. Chetna Gargi	University Counsellor (Member)	<i>Chetna Gargi</i>

Discussion Points

A meeting to review the activities of the women counselling committee was conducted on 03/06/2022.

- 1) The reports of the awareness programme conducted by the committee on diets for healthy lifestyle was presented before the committee.
- 2) Committee has decided to arrange women empowerment workshop on quarterly basis.
- 3) Faculty were encouraged to discuss any issues or queries they have and mobile phone numbers and email ID's of the Women's counselling committee were widely circulated in all the Departments through HOD's and Deans.
- 4) Women staff requested to set up a sanitary napkin wending and disposal unit in faculty complex and committee has forwarded the same to the Director Admin.
- 5) Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures for the women faculty and staff.
- 6) Workplace issues complaints were crosschecked and resolved.
- 7) The chairperson said that opportunities should be created for female faculty and staff to encourage them to participate in problem-solving and decision making activities.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
Dr. Prajna Pani 3/6/2022

(Chairperson, Women Counselling Committee)



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Empowering Communities...

**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2022

Venue: Girls Hostel

Date: 24/7/2022

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from the girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, SoM (Chairperson)	Prajna Pani
2	Ms. Hazou Kim	Assistant Professor, SoF (Hostel Superintendent) (Member)	Hazou Kim
3	Dr. Abha Manohar K	Assistant Professor, MSSoA (Hostel Superintendent) (Member)	Abha
4	Dr. Subhadarshini Satpathi	Assistant Professor, SoVT (Hostel Superintendent) (Member)	
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

A meeting of the committee was held on 24/7/2022 to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

- 1) It was decided to organize a self-development programme for girl students.

- 2) Girls hostel warden informed that one girl student who was reportedly suffering from stress was counselled by the university counsellor (Dr. Chetna Gargi). The hostel superintendent gave a report on the same and informed the students about the counselling session facility provided by the University and same was put on all the hostel notice boards.
- 3) It was appreciated by the committee chairperson for organizing an "awareness programme on menstrual hygiene" in girl's hostel common room dated 23/06/2022.
- 4) Students were encouraged to discuss any issues or queries they have and mobile phone numbers of the Women counselling committee were widely circulated in all the hostels.
- 5) It was informed by the warden that students requested to set up more washroom facilities in Class Room Complex I and committee has forwarded the same to the Director Admin.
- 6) Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the coming week.
- 8) Meeting ended with thanks to all from the Chairperson.

Prajna Pani
24/7/2022

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



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Empowering a community...

**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2021

Venue: Boardroom

Date: 07/12/2021

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda : Discuss various issues received from women employee /girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

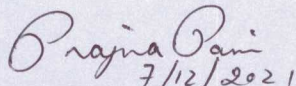
SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, SoM (Chairperson)	Prajna Pani
2	Dr. Amrutha Gopan	Assistant Professor, SoF (Hostel Superintendent) (Member)	Amrutha Gopan
3	Dr. Abha Manohar K	Assistant Professor, MSSSoA (Hostel Superintendent) (Member)	Abha
4	Dr. Subhadarshini Satpathi	Assistant Professor, School of Vocational Education and Training (Hostel Superintendent) (Member)	
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

A meeting was conducted on 07/12/2021 to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

1. The chairperson advised the members to organize a self-defense programme for women staff on campus.
2. The members informed the chairperson that the women staff and faculty got introduced by the university counsellor Dr. Chetna Gargi.
3. It was decided to have a workshop on coping with stress for the women staff by the university counsellor.
4. The chairman informed the committee that driving classes for women staff has started in the campus and to circulate the same to all through notice boards and emails.
5. The chairperson advised all members to encourage the staff & students to use the sports facilities for physical fitness which was inaugurated recently.

Meeting ended with thanks to all from the Chairperson.


7/12/2021

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



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**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2021

Venue: Girls Hostel

Time:4.00PM

Date: 14/09/2021

**MINUTES OF THE MEETING OF WOMENS
COUNSELLING COMMITTEE**

Agenda: Discuss various issues received from women employee /girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, SoM (Chairperson)	<i>Prajna Pani</i>
2	Dr. Amrutha Gopan	Assistant Professor, SoF (Hostel Superintendent) (Member)	<i>Amrutha Gopan</i>
3	Dr. Abha Manohar K	Assistant Professor, MSSSoA (Hostel Superintendent) (Member)	<i>e Abha</i>
4	Dr. Subhadarshini Satpathi	Assistant Professor, School of Vocational Education and Training (Hostel Superintendent) (Member)	
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	<i>Kamala Das</i>
6	Dr. Chetna Gargi	University Counsellor (Member)	<i>Chetna Gargi</i>

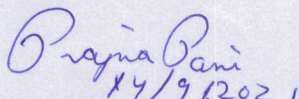
PROCEEDINGS OF THE MEETING

A meeting of the committee was conducted on 14/09/2021 to review the female welfare activities.

1. The committee members proposed to organize a self-development programme for the girl students.

2. Dr. Abha Manohar K informed about one harassment case reported by the students. The chairperson of the committee advised to forward the case to the committee against sexual harassment for the immediate action.
3. Girls hostel superintendent informed that she had given a talk 'awareness on mobile phone addiction' in the girls' hostel. She was appreciated by the chairperson.
4. Students were encouraged to discuss any issues or queries they have and mobile phone numbers of the Women's counselling committee were widely circulated in all the hostels
5. Students requested to set up sanitary napkin winding machine in washroom in girls' hostel and committee has forwarded the same to the Director Admin.
6. It was reported that the Girls' hostel warden had delivered a talk to the inmates of the hostel on proper disposal of used napkins.

Meeting ended with thanks to all from the Chairperson.


14/9/2021

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2020

Venue: Online

Time:4.00PM

Date: 10/11/2020

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women employee /girl students from the campus and programmes planned by the committee members.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. Abhinandita Sahoo	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	Abhinandita Sahoo
3	Ms. Nandini Padhi	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	Nandini Padhi
4	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA, (Member)	v. Rama lakshmi
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

There was a meeting on 10/11/2020 to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

1. The team members proposed to organize an online awareness programme Covid 19 and its measures.

2. Ms. Abhinandita Sahoo requested the university counsellor Dr. Chetna Gargi to conduct a webinar on Mental wellbeing during the lockdown period.
3. The counsellor encouraged the members to organise counselling sessions where students can feel free to discuss their issues or queries.
4. The chairperson advised the members to organise online individual and group counselling sessions for the female students.
5. Committee decided to set up an awareness programme on Cyber Awareness in online mode by an invited speaker.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
10/11/2020

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2020

Mode: Online

Date: 07/09/2020

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women employee /girl students from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	<i>Prajna Pani</i>
2	Ms. Abhinandita Sahoo	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	<i>Abhinandita Sahoo</i>
3	Ms. Nandini Padhi	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	<i>Nandini Padhi</i>
4	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA, (Member)	<i>V. Rama Lakshmi</i>
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	<i>Kamala Das</i>
6	Dr. Chetna Gargi	University Counsellor (Member)	<i>Chetna Gargi</i>

Discussion Points

A meeting was organised on 07/09/2020 to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

- 1) The team members proposed to organize an online awareness programme Covid 19 Vaccination.
- 2) The chairman informed about the vaccination drive in the University and requested the committee members to encourage all the women employees and girl students to get the vaccination for their safety.

- 3) Dr. Chetna Gargi informed the chairperson about the individual and group counselling sessions organized online for students across the campus.
- 4) The committee decided to set up an awareness programme on mental health in pandemic times
- 5) Meeting ended with thanks to all from the Chairperson.

Prajna Pani
7/9/2020

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



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**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2019

Venue: Board room

Time:4.00PM

Date: 04/10/2019

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from the women employees/girl students from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. Mandapati Roja	Assistant Professor, MSSoA, Hostel Superintendent (Member)	M. Roja
3	Ms. Nandini Padhi	Assistant Professor, MSSoA, Hostel Superintendent (Member)	Nandini Pathi
4	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA (Member)	V. Rama Lakshmi
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

There was an e-meet on 4th October 2019 to review the activities of the women counselling committee at Paralakhemundi campus, CUTM

- 1) The team members proposed to organize a self-development programme for the girl students.
- 2) It has been decided to conduct online lecture series on the topic "Importance of Vaccination to Fight Corona to Women Folk" of the university.
- 3) Keeping in view on the pandemic situation, the chairperson suggested the committee to counsel the staff members to reduce the trauma of Covid-19.

- 4) Online Virtual sessions were organized during the pandemic period across the schools.
- 6) Meeting ended with thanks to all from the Chairperson.

Prajna Pani
4/10/2019

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



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**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2019

Venue: Girls Hostel

Time:4.00PM

Date: 12/09/2019

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from the women employees/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. Mandapati Roja	Assistant Professor, MSSoA, Hostel Superintendent (Member)	M-Roja
3	Ms. Nandini Padhi	Assistant Professor, MSSoA, Hostel Superintendent (Member)	Nandini Padhi
4	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA (Member)	V. Rama Lakshmi
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

Meeting of the committee was conducted on 12th September 2019 to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

1. The team members were informed about the online mentoring in each section of the schools. The complaints were discussed. The chairperson emphasised the need for timely action.

2. The university counsellor (Dr. Chetna Gargi) reported the counselling given online for the Hostel inmates on Lifestyle changes.
3. Girls hostel superintendent proposed to have organise a webinar on 'awareness of online behaviour' for the students.
4. The chairperson asked all committee members to encourage female students to discuss any issues or queries they have and to share mobile numbers of the women counselling committee with the students.
5. Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the coming week.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
12/9/2019
Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2018

Venue: Board Room

Date: 09/10/2018

Time: 4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

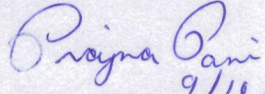
Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	<i>Prajna Pani</i>
2	Ms. Priyadarshini P Mohapatra	Assistant Professor, MSSoA (Hostel Superintendent) (Member)	<i>Priyadarshini P Mohapatra</i>
3	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA (Member)	<i>V. Ramalakshmi</i>
4	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	<i>Kamala Das</i>
5	Dr. Chetna	University Counsellor (Member)	<i>Chetna Gargi</i>

Discussion Points

- 1) Meeting chaired by Dr. Prajna Pani was conducted to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.
- 2) The chairperson said that all women staff should be encouraged to share any workplace issues with the committee members.
- 3) Dr. Chetna Gargi to be introduced to women staff in the Central Auditorium and the committee members to facilitate a discussion on the importance of mental health.

- 4) Workshop for women on primary health care were proposed by members of the committee in the meeting.
- 5) Gender sensitization workshop report were presented in front of the chairperson.
- 6) Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the coming week for women staff and faculty.
- 7) Meeting ended with thanks to all from the Chairperson.


Dr. Prajna Pani 9/10/2015

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2018

Venue: Girls Hostel

Date:10/08/2018

Time:4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women/girls from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. Priyadarshini P Mohapatra	Assistant Professor, MSSoA (Hostel Superintendent) (Member)	Priyadarshini P Mohapatra
3	Mrs. V. Ramalakshmi	Assistant Professor, MSSoA (Member)	v. Rama Lakshmi
4	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
5	Dr. Chetna	University Counsellor (Member)	Chetna Gargi

Discussion

A meeting was organised to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

- 1) The superintendents were asked to interact with the students during their hostel visits to understand their needs and problems.
- 2) One girl student who was reportedly suffering from examination fear was counselled by the university counsellor (Dr. Chetna Gargi) and the hostel superintendent gave report on the same and informed the students about the

counselling session facility provided by the University and same was put on all the hostel notice boards.

- 3) Students were encouraged to participate in sports activities for physical fitness.
- 4) Students were encouraged to discuss any issues or queries they have and mobile phone numbers of the women counselling committee were circulated in all the hostels.
- 5) Students requested to set up more washroom facilities in Class Room Complex I and committee has forwarded the same to the Director Administration.
- 6) The committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the third week of August.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
10/8/2018

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg.Off./Admin./ WCC/2017

Venue: Boardroom

Time:4.00PM

Date: 02/12/2017

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from lady faculty/girl students from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. N Sandhya	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	N. Sandhya,
3	Ms. Veronica Kadam	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	Veronica K
4	Ms. P. Manasa	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	P. Manasa
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion

1. A meeting was conducted to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM on 2nd December 2017.
2. It was proposed to organize self-development programmes for the lady faculty and staff.
3. The chairperson of the committee emphasized on the need of addressing women issues at the workplace.

4. The chairperson asked all the team members to share the plans for Women's Day celebrations to create a feel good factor and motivate all the lady faculty and staff. The committee requested to set up more CCTV monitoring facilities in the campus to ensure safe work environment for female employees.
5. The committee members were encouraged to share or discuss any situation related to sexual harassment or gender inequality at workplace.
6. The committee put forth a circular to inform any issues related to sexual harassment at the workplace to any of the committee members.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
2/12/2017

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, PARLAKHEMUNDI CAMPUS**

CUTM/Reg. Off./Admin./ WCC/2017

Venue: Girls Hostel

Time:4.00PM

Date: 02/11/2017

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss on the wellbeing of girls/women and any issues received from the girls/women on the campus

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	Signature
1	Dr. Prajna Pani	Professor, School of Management (Chairperson)	Prajna Pani
2	Ms. N Sandhya	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	N. Sandhya
3	Ms. Veronica Kadam	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	Veronica - K
4	Ms. P. Manasa	Assistant Professor, MSSoA, (Hostel Superintendent) (Member)	P. Manasa
5	Mrs. B Kamala Das	Warden, Girls Hostel (Member)	Kamala Das
6	Dr. Chetna Gargi	University Counsellor (Member)	Chetna Gargi

Discussion Points

A meeting was conducted to review the activities of the women counselling committee of the Paralakhemundi campus of CUTM.

1. The team members have planned to organize a counselling programme for girl students on online behaviour, cyber-crime and safety measures.
2. Committee proposed lecture series on lifestyle changes for girls/women on the campus.

3. Report on the Career guidance workshop was presented before the committee chairperson.
4. Report on one-to-one counselling for the selected girl students was read out by the committee members.
5. The committee felicitated the girl students who won in the intercampus sports meet.

Meeting ended with thanks to all from the Chairperson.

Prajna Pani
2/11/2017

Dr. Prajna Pani

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, RAYAGADA CAMPUS**

CUTM/WCC/2022

Date: 14/7/2022

Venue: Girls Hostel

Time: 5.30PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women employees /girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Ms. Kamini Sethy	Assistant Professor, SoP (Chairperson)	
2	Ms. Pallishree Bhukta	Assistant Professor, SoP (Member)	
3	Ms. Bijayalaxmi Sabar	Assistant Professor, (Hostel Superintend) (Member)	
4	Ms. Babita Adhikary	Assistant Professor, SoP (Member)	
5	Ms. Saroja Pattnaik	warden, Girls Hostel (Member)	
6	Ms. Sanghamitra Satapathy	Assistant Professor, SoP (Member)	

Discussion Points

- 1) Meeting of the committee was held on 14/7/2022 to review the activities of the women counselling committee of the Rayagada campus of CUTM.
- 2) It was decided to organize a self-development programme for girl students.
- 3) It was appreciated by the committee chairperson for organizing an "awareness programme on diet" in girl's hostel common room dated 13/06/2022.

4) Students were encouraged to discuss any issues or queries they have and mobile phone numbers of the Women counselling committee were widely circulated in the hostels.

5) Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the recent coming week.

8) Meeting ended with thanks to all from the Chairperson.

A handwritten signature in blue ink, appearing to read 'Musty', with a horizontal line underneath.

(Chairperson, Women Counselling Committee)



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**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, RAYAGADA CAMPUS**

CUTM./ WCC/2021

Venue: Girls Hostel

Date: 17/09/2021

Time:4.00PM

**MINUTES OF THE MEETING OF WOMENS
COUNSELLING COMMITTEE**

Agenda: Discuss various issues received from women employees /girl students from the campus and programmes planned by the committee.

MEMBERS PRESENT:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Ms. Kamini Sethy	Assistant Professor, SoP (Chairperson)	
2	Ms. Pallishree Bhukta	Assistant Professor, SoP (Member)	
3	Ms. Truptimayee Behera	Assistant Professor, SoAS (Member)	
4	Ms. Bijayalaxmi Sabar	Assistant Professor, (Hostel Superintend) (Member)	
5	Ms. Saroja Pattnaik	warden, Girls Hostel (Member)	

PROCEEDINGS OF THE MEETING

- 1) Meeting of the committee was conducted on 17/09/2021 to review the female welfare activities.
- 2) The committee members proposed to organize a self-development programme for the girl students.
- 3) Hostel Superintend informed about one harassment case reported by the students. The chairperson of the committee advised to forward the case to the committee against sexual harassment for the immediate action.
- 4) Girls hostel superintendent informed that she had given a talk 'awareness on stress free life' in the girls' hostel.

- 5) Students were encouraged to discuss any issues or queries they have and mobile phone numbers of the Women's counselling committee were widely circulated in all the hostels.
- 6) Students requested to set up sanitary napkin wending machine in washroom in girls' hostel and committee has forwarded the same to the Director Admin.
- 7) It was reported that the Girls' hostel warden had delivered a talk to the inmates of the hostel on proper disposal of used napkins.
- 8) Meeting ended with thanks to all from the Chairperson.



(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, RAYAGADA CAMPUS**

CUTM/ WCC/2020

Venue: Online

Date: 17/10/2020
Time:6.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from women employees /girl students from the campus and programmes planned by the committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Dr. Chandana Adhikary	Principal, SoAS (Chairperson)	
2	Ms. Kamini Sethy	Assistant Professor, SoP (Member)	
3	Ms. Truptimayee Behera	Assistant Professor, (Hostel Superintend) (Member)	
4	Ms. Itishree Rath	Non- teaching staff, SoAS (Member)	
5	Ms. Pallishree Bhukta	Assistant Professor, SoP (Member)	
6	Ms. Saroja Pattnaik	warden, Girls Hostel (Member)	

Discussion Points

- 1) A meeting was organised on 17/10/2020 to review the activities of the women counselling committee of the Raygada campus of CUTM.
- 2) The team members proposed to organize an online awareness programme Covid 19.
- 3) The chairman informed about the Covid 19 vaccination drive in the Campus and requested to all the committee members to encourage all the women employees and girl students to get the vaccination.

- 4) The University Counsellor informed the chairperson about the individual and group counselling sessions organized online for students across the campus.
- 5) The committee decided to set up an awareness programme on benefit of Yoga in pandemic times
- 6) Meeting ended with thanks to all from the Chairperson.

A handwritten signature in blue ink is written over a circular stamp. The stamp contains the text "Gopuram University, Odisha" around its perimeter.

(Chairperson, Women Counselling Committee)



**CENTURION UNIVERSITY OF TECHNOLOGY AND
MANAGEMENT, ODISHA, RAYAGADA CAMPUS**

CUTM//2019

Venue: Girls Hostel

Date: 02/11/2019
Time: 4.00PM

**MINUTES OF THE MEETING OF WOMEN COUNSELLING
COMMITTEE**

Agenda: Discuss various issues received from the women employees/girls from the campus and programmes planned committee.

Members Present:

SL. NO.	NAME OF MEMBER	DESIGNATION	SIGNATURE
1	Dr. Chandana Adhikary	Principal, SoAS (Chairperson)	
2	Ms. Kamini Sethy	Assistant Professor, SoP(Member)	
3	Ms. Itishree Rath	Non- teaching staff, SoAS (Member)	
4	Ms. Truptimayee Behera	Assistant Professor, (Hostel Superintend) (Member)	
5	Ms. Saroja Pattnaik	warden, Girls Hostel (Member)	

Discussion Points

- 1) Meeting of the committee was conducted on 2nd November 2019 to review the activities of the women counselling committee of the Rayagda campus of CUTM.
- 2) The team members were informed about the online mentoring in each section of the schools. The complaints were discussed. The chairperson emphasised the need for timely action.
- 3) The university counsellor reported the counselling given online for the Hostel inmates on benefits of Meditation & discipline.

- 4) Girls hostel superintendent proposed to have organise a webinar on 'responsibility of student' for the students.
- 5) Committee decided to set up an awareness programme on Cyber Crimes & Safety Measures in the coming week.
- 8) Meeting ended with thanks to all from the Chairperson.

A handwritten signature in blue ink is written over a circular official stamp. The stamp contains the text "Genlion University Orlise" around the perimeter and a small star at the bottom center.

(Chairperson, Women Counselling Committee)