

Career Communication Phase II, 27 March 2018

The poster features a dark teal background with glowing blue and green lines. On the left, a green speech bubble contains the text 'Centurion University of Technology & Management'. Below it, the words 'Career Communication' are written in large white font. In the center, a circular inset shows a photograph of a lecture hall with students seated at desks and a lecturer at the front. To the right of the photo are two colored boxes: a yellow one with '27 March 2018' and a blue one with 'Venue:- Auditorium'. In the top right corner, there are two logos: a red '4 QUALITY EDUCATION' logo and the Centurion University logo with the motto 'Shaping Future, Empowering Communities'.

Girish Prasad Rath



CONVENOR



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UNIVERSITY

*Shaping Lives...
Empowering Communities...*

A REPORT ON

CAREER COMMUNICATION Phase-II

A Work shop on Career Communication was organised for the School of Engineering on 27th March 2018 with a total of 150 participants in the Auditorium of Centurion University of Technology and Management , Paralakmundi. The prime objective of this event was to guide the students towards building the right career.

The first session of the workshop was facilitated by Dr. S.K.Patnaik who gave a presentation on the Scope of investigation by defining career management, Elements of career management, Career planning, Career pathing, Career development, Practices that support career management programmes, Utilisation of tools to facilitate career management, Departmental training and development policies and strategies, Performance assessment/management , Affirmative action objectives and Job description. During the first session in the afternoon, the participants were given some useful information on telephone etiquettes.

The facilitator for the second session was Dr. Prajna Pani who delivered her talk on proposals in respect of the implementation of a career, Business Email Writing and gave necessary tips and guidelines on drafting formal emails followed by the participants' drafting emails in groups on their own on some chosen topics. It was truly a hands -on – workshop for the students who felt that they have learnt something new and useful. She had emphasized on the 7Cs of effective communication. The last session was taken by Dr. Girish Prasad Rath who gave some useful information and tips on drafting business/official letters, Future course of action regarding the development and implementation of career management programmes and the participants were asked to work forming groups and learn to build formal letters making use of the tips and following the guide lines shared. The workshop generated a great enthusiasm among the participants for enhancing their soft skills. Dr. Prajna Pani thanked all the stakeholders for making the workshop a grand success.



Career Communication Phase-II

Clear	Concise	Concrete	Correct	Coherent	Complete	Courteous
Be clear about what you want to say and write	Use simple words and say only what is needed	Use exact words, phrases, Use facts and figures	Use correct spellings, language and grammar	Your words should make sense and should be related to the main topic	Your message should have all the needed information	Be respectful, friendly and honest

The 7C's of effective communication



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Career Communication Phase II(SOET), 27th March 2018

1	SOBHANAPURAM SIVA KUMAR	150101130021	PRES.
2	SUNIL KUMAR PADHI	150101130022	PRES.
3	SURYA NARAYANA BEHERA	150101130023	PRES.
4	DABBUR SAROJ PATNAIK	150101130024	PRES.
5	ANWESHA PANIGRAHI	150101130025	PRES.
6	SMRUTI RANI KULDIP	150101130026	PRES.
7	SINDIRI MANISHA	150101130027	PRES.
8	MONIKA JENA	150101130028	PRES.
9	BISHAL MOHANTY	150101130029	PRES.
10	DEEPAK RANJAN PANDA	150101130030	PRES.
11	PRASAD BOCHA	150101130031	PRES.
12	SAGAR PRASAD SAHU	150101130032	PRES.
13	PETA ANITHA	170101130004	ABS
14	VADDADI SURYA SAI SHARAN	170101130005	ABS
15	A TIRUPATI	170101130007	ABS
16	PRITHA MONDAL	170101130008	ABS
17	BEVARA MOUNIKA	170101130009	ABS
18	ROUTU GAGAN	170101130011	ABS
19	D. MANEESHA	170101130012	ABS
20	ANGAD MALLICK	150101130033	PRES.
21	JYOTI MAJHI	150101130034	PRES.
22	JYOTI PRAKASH PARIDA	150101130035	PRES.
23	KENGUA SAISREE	150101130036	PRES.
24	N SAI KUMAR	150101130037	PRES.
25	GORLI DILEEP KUMAR	150101130038	PRES.
26	PATNALA S.N.M.CHAITANYA	150101131039	PRES.
27	GHULAM IRFANUR RAHMAN	150101160001	PRES.
28	JEETENDRA DASIRI	150101160002	PRES.
29	MADDU CHETAN KUMAR	150101160003	PRES.
30	BONI NAVEEN KUMAR	150101160004	PRES.
31	SAI SURYA TEJA NARAYANASETTI	150101160005	PRES.
32	KALLA YOGESWARA RAO	150101160006	PRES.
33	GIRI INDAM	150101160007	PRES.

34	SIVVALA NAGA RAJU	150101160008	PRES.
35	SANTANU KUMAR BEHERA	150101160009	PRES.
36	ADITYA PRASAD PATTANAYAK	150101160010	PRES.
37	SUSANTA KUMAR SETHY	150101160011	PRES.
38	MOHAN MUDADLA	150101160012	PRES.
39	B. RAVI TEJA	150101160013	PRES.
40	SUNNY KUMAR	150101160015	PRES.
41	DILLIP KUMAR SWAIN	150101160016	PRES.
42	CHANDU BODDEPALLI	150101160017	PRES.
43	SAIKANTH TALASU	150101160018	PRES.
44	PRADEEP KUMAR DESUDU	150101160019	PRES.
45	KORADA SRINADH YADAV	150101160020	PRES.
46	ABINASH PANIGRAHI	150101160021	PRES.
47	TAMMINANA KASIVISWANATH	150101160022	PRES.
48	KISHAN KUMAR RATNALU	150101160023	PRES.
49	AMIT KUMAR BARAL	150101160024	PRES.
50	CHENCHILAMU MANIDEEP	150101160025	PRES.
51	BINGI SUMANTH	150101160026	PRES.
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54	SUNIL PATRO	150101160029	PRES.
55	SUKHEN BISWAS	150101160030	PRES.
56	MANDHAPATI RAJKUMAR	150101160031	PRES.
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58	ABHIMANYU KUMAR	150101160034	PRES.
59	KOSTU KIRAN KUMAR	150101160035	PRES.
60	ARUN KUMAR PATRA	150101160036	PRES.
61	KUMAR SHANTA ROUSHAN	150101160037	PRES.
62	JAGADEESH KUMAR KONDURU	150101160038	PRES.
63	IMRAN KHAN	150101160039	PRES.
64	AMIT KUMAR	150101160040	PRES.
65	RAHUL KUMAR SRIVASTAV	150101160041	PRES.
66	CH ANKIT	150101160042	PRES.
67	BURLE KALYAN BABU	150101160043	PRES.
68	JYOTI RANJAN MALLICK	150101160044	PRES.
69	PRABHAT SAMAL	150101160045	PRES.
70	KALPESH SWAIN	150101161046	PRES.
71	JOSYULA VENKATESH	150101161047	PRES.
72	SANGRAM SOURAVA BARIK	160301160035	PRES.
73	SIBASHIS BEHERA	160301160036	PRES.
74	SHUBHAM KUMAR	160301160037	PRES.
75	AMIT KUMAR JENA	160301160038	PRES.
76	RITESH RAJ SETHY	160301160039	PRES.
77	RAJESH KUMAR BISWAL	160301160040	PRES.
78	SOUMYAJIT KHUNTIA	160301160041	PRES.

79	SUBHRANSU KUMAR BEHERA	160301160042	PRES.
80	RUPAM KUMAR SENAPATI	160301160043	PRES.
81	BISWAJEET BEHERA	160301160044	PRES.
82	PRAMOD KUMAR ROUT	160301160045	PRES.
83	SATYA PRAKASH MOHANTY	160301160046	PRES.
84	REHAN FAZAL	160301160047	PRES.
85	OBEDULLA KHAN	160301160048	PRES.
86	JYOTI PRAKASH DAS	160301160049	PRES.
87	SOUMYA RANJAN PRADHAN	160301160050	PRES.
88	ASIM PANNA	160301160051	PRES.
89	SUDIPTA KUMAR AMANTA	160301160052	PRES.
90	RATI RANJAN MISHRA	160301160053	PRES.
91	SOMESH GACHHAYAT	160301160055	PRES.
92	SK. ZULFUQUAR AHAMMED	160301160056	PRES.
93	UTKARSH KUMAR SINGH	160301160057	PRES.
94	PADMALOCHAN BILAS	160301160058	PRES.
95	MILAN KUMAR MOHANTA	160301160060	PRES.
96	PRASANTA DAS	160301160061	PRES.
97	NIRMAL KUMAR PRADHAN	160301160062	PRES.
98	SUVAM SOURAV SWAIN	160301160063	PRES.
99	ABINASH PARIDA	160301160064	PRES.
100	PRASANNAJEET PATRA	160301160065	PRES.
101	NILAMADHAB DAS	160301160067	PRES.
102	MOHIT SENAPATI	160301160068	PRES.
103	DOMMETI BHARAT KUMAR	160301160069	PRES.
104	AVINASH KUMAR SINGH	160301160070	PRES.
105	UTKAL KUMAR DAS	160301160071	PRES.
106	SANJAYA KUMAR BARAL	160301160072	PRES.
107	VIKASH KUMAR	160301160073	PRES.
108	JITENDRA KUMAR	160301160074	PRES.
109	NITESH KUMAR	160301160076	PRES.
110	AMIT KUMAR	160301160077	PRES.
111	AYUSH HATHI	160301160079	PRES.
112	RAJESH KUMAR BANJARE	160301160080	PRES.
113	BISWAJIT SAHU	160301160081	PRES.
114	DEEPTI PRAKASH NAIK	160301160082	PRES.
115	ANAND KUMAR	160301160083	PRES.
116	MD SHABIR ANSARI	160301160084	PRES.
117	SANJEET KUMAR	160301160086	PRES.
118	ABHISHEK DEHURY	160301160087	PRES.
119	SHUBHAM PRASAD	160301160088	PRES.
120	ASWINI KUMAR	160301160089	PRES.
121	TANMITTA MISHRA	160301160090	PRES.
122	BINESH KUMAR SAMAL	160301160091	PRES.
123	JYOTISANKAR DAS	160301160092	PRES.

124	RAVI KUMAR	160301160093	PRES.
125	BISWOJIT PATTNAYAK	160301160094	PRES.
126	SHUBHAM KUMAR	160301160095	PRES.
127	NIKHLESH DAS	160301160096	PRES.
128	VISHAL GAURAV	160301160097	PRES.
129	PRATIK SATAPATHY	160301160098	PRES.
130	SAI SANDIPANI PRADHAN	160301160099	PRES.
131	PRIYABRATA PANDA	160301160100	PRES.
132	AMIT KUMAR PRADHAN	160301160101	PRES.
133	BUBUNA PRADHAN	160301160102	PRES.
134	MD SAFFIN	160301160103	PRES.
135	ROSHAN KUMAR SINGH	160301160104	PRES.
136	PRAMOD SAW	160301160105	PRES.
137	GYANA RANJAN PATRA	160301160106	PRES.
138	SUDHAKAR KUMAR	160301160107	PRES.
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140	OM KISHAN	150301140022	PRES.
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143	NRUSHINGHA KUMAR SWAIN	150301141026	PRES.
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145	KISHOR URANW	150301141028	PRES.
146	A. SOM SHEKER	150301141029	PRES.
147	BIKASH KUMAR SAHOO	150301141030	PRES.
148	DEEPAK KUMAR KAR	150301141032	PRES.
149	HIRANMAYA BEHERA	150301141033	PRES.
150	SOUMYA RANJAN JENA	150301141034	PRES.
151	SATISH KUMAR SAH	160301150001	PRES.
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153	SUBHENDU PRASAD SAHOO	160301150007	PRES.
154	NANDA NANDAN ROUT	160301150008	PRES.
155	SUBHENDU SEKHAR SAMAL	160301150009	PRES.
156	SAMBIT MAHAPATRA	160301150010	PRES.
157	ARBIND DAS	160301150011	PRES.

Anita Patra

REGISTRAR



Girish Prasad Rath



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