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INDIAN COUNCIL OF
MEDICAL RESEARCH | REGIONAL MEDICAL RESEARCH
CENTRE, BHUBANESWAR

आई.सी.एम.आर - क्षेत्रीय आयुर्विज्ञानअनुसंधान केंद्र, भुवनेश्वर
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR-Regional Medical Research Centre, Bhubaneswar
Department of Health Research,
Ministry of Health & Family Welfare,
Government of India

Memorandum

No. RMRC/SKP/EF/Memorandum/2019-20/ 1481

Date: 09.12.2019

To

Mr. Khokan Rana

At- Paikapada, Po- Brahmanda

Dist- Cuttack – 754003

Mob: +91 – 7504254380

Email: krana0956@gmail.com

Subject: Offer of engagement of Mr. Khokan Rana as Technical Assistant (Microbiology) in the project entitled “Surveillance of Enteric Fever among rural population: A hospital based Tier-II surveillance in the catchment area of Tigiria block, Cuttack, Odisha” – regarding.

Sir/Madam

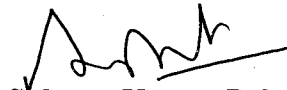
Consequent upon your selection as Technical Assistant (Microbiology) in the project entitled “Surveillance of Enteric Fever among rural population: A hospital based Tier-II surveillance in the catchment area of Tigiria block, Cuttack, Odisha” in ICMR - RMRC Bhubaneswar, I am directed to convey the approval of the Competent Authority for offering you an engagement as Technical Assistant (Microbiology) against an consolidated salary of Rs.31,000/- (Rupees Thirty One Thousand only) per month. The engagement will be on contractual basis for a period of 1 year with effect from the date of assumption/ joining of duty.

The engagement will be subject to the following terms and conditions:

- 1) You are requested to furnish an undertaking to the effect that no criminal proceedings are either pending or contemplated against you in any Court of Law.
- 2) The engagement is purely on contract basis and the Director of the Institute reserves the right to dispense with your services at any time without assigning any reasons.
- 3) The present assignment is for a period of one year from the date of assumption of duty unless subsequently extended on the basis of your performance evaluation.
- 4) The engagement will get automatically cease to be on present/extended assignment or completion of the aforesaid project activities, whichever is earlier.
- 5) The engagement can be terminated at any time by giving one month notice on either side. Your contract can be terminated forthwith or before expiry of the notice period by making payment of a sum equivalent to one month contractual amount. However, you will not be

- permitted to surrender one month contractual amount in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice.
- 6) You will be normally posted at the study site; however, you may be temporarily posted to other study sites in the interest of project work.
 - 7) You shall not be entitled to any other allowances such as Dearness Allowances, House Rent Allowance, Transport Allowance, LTC, Bonus, etc. You will also not be provided any CGHS or medical facility under CS (MA) Rules.
 - 8) No travelling and/or daily allowance will be admissible either for joining the assignment or on expiry of the contract. However, while travelling in connection with the assigned work during the period of engagement, you will be entitled to draw TA/DA as per your entitlement.
 - 9) Leave Provisions:
 - a. Annual/Accrued leave: 30 days per annum (Pro-rated @2.5 days per month of completed service)
 - b. Maternity leave: 180 days in terms of ICMR OM No. 16/50/2015-Admn.II dated 11/02/2016.
 - c. 8 days Casual leave and 2 days Restricted holiday as per GOI rules.
 - d. On termination of the contract, you will not be entitled to carry forward of leave or to the benefit of encashment of earned leave.
 - 10) You will not be entitled for any terminal benefit after completion of contract period or otherwise.
 - 11) You will not divulge any information gathered or outcome of research work during the period of your assignment to anyone who is not authorized to have the same.
 - 12) The contract service will not confer any right for further assignment.

In case you are willing to accept the aforesaid conditions of offer of engagement, you are directed to report for duty to PI of the Project, Dr. Subrata Kumar Palo, Scientist-D of the centre on or before 23/12/2019, failing which the offer shall stand automatically cancelled. A copy of this letter duly signed by you in token of acceptance of aforesaid terms and conditions should also be furnished to this office along with joining report.


Dr. Subrata Kumar Palo
PI of the project

Encl: as above

Copy for information and necessary action to :

- 1) Director, RMRC Bhubaneswar
- 2) Administrative Officer, RMRC Bhubaneswar
- 3) Account Section, RMRC Bhubaneswar
- 4) Project Section, RMRC Bhubaneswar