

jun 9th 2017

To
The Dean
CUTM-PKD

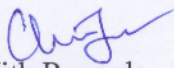
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

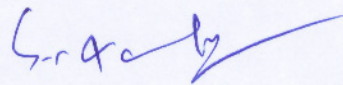
I am(Chinmaya Jena) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you


With Regards

Chinmaya Jena





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 04/01/2018

Name of Employee	:	<u>S. Himaya Tena</u>
Purpose of Expenditure	:	<u>Conference</u>
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration Fee	2500/-	
02	Travel Allowance	580/-	3080/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3080/-	3080/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

S. Himaya Tena
Signature of Claimant

S. R. A. C.
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Anita Patra
Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

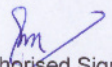
JournalVoucher

No. :JV/03/231

Dated: 11-Jan

Particulars	Debit	Cre
Conference Registration Fee	Dr ₹2500.00	
Travel and Conveyance	Dr ₹580.00	₹ 3080.00
To Chinmya Jena		
	₹ 3080.00	₹ 3080.00

On Account of:
Being the expenses incurred by Chinmya Jena for conference purpose is now accounted.


Authorised Signat