

December 20th 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

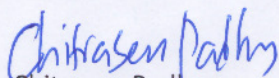
Dear Sir,

I am Chitrasen Padhy request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

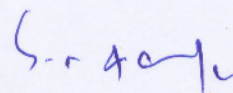
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Chitrasen Padhy

Asst. Professor(Agri-Extension dept.)





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 1/1/2018

Name of Employee : Chitrasen Padhy

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2500/-	
02			3430/-
03	Travel Allowences	930/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3430.00/-	3430.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Chitrasen Padhy
Signature of Claimant

S. G. S. S. S.
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

ABD
Registrar

JITM 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

JournalVoucher


No. :JV/03/304

Dated: 17-Jan

Particulars		Debit	Cr
Conference Registration Fee	<i>Dr</i>	₹2500.00	
Travel and Conveyance	<i>Dr</i>	₹930.00	₹3430.00
To Chitrasen Padhy			
		₹3430.00	₹3430.00

On Account of:

Being the expenses incurred by Chitrasen Padhy for conference purpose is now accounted.


Authorised Signa