

December 10th 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

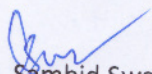
Dear Sir,

I am Dr. Sambid Swain request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

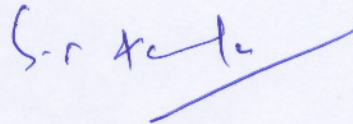
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Dr. Sambid Swain

Asst. Professor, MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 4/11/2018

Name of Employee : Sambid Swain
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2500.00/-	
02			3240/-
03	Travel Allowances	740.00/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3240/-	3240/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Sambid Swain
Signature of Claimant

Sambid Swain
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Sambid Swain
Registrar

JIT M 2017 - 2018

At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

Journal Voucher

No. :JV/03/299

Dated: 30-Jan

Particulars		Debit	Cr
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance	Dr	₹740.00	
To Sambid Swain			₹3240.00
		₹3240.00	₹3240.00

On Account of:

Being the expenses incurred by Sambid Swain for conference purpose is now accounted.

Authorised Signa