

jun 6th 2017

To  
The Dean  
CUTM-PKD

Sub: Request for approval to Attended the 9th International Conference on 'Hydro-Gramin Technology (Sustainable Agriculture, Rural Development and Livelihood Improvement) held on October 28-29, 2017, by the International Institute of Bengal Basin (IIBB), USA in collaboration with CUTM, Paralakhemundhi, Odisha.

Dear Sir,

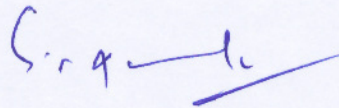
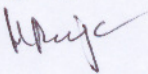
I am(M. Roja) request you to grant permission to Attended the 9th International Conference on 'Hydro-Gramin Technology (Sustainable Agriculture, Rural Development and Livelihood Improvement) held on October 28-29, 2017, by the International Institute of Bengal Basin (IIBB), USA in collaboration with CUTM, Paralakhemundhi, Odisha.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

M. Roja





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

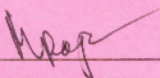
PARALAKHEMUNDI

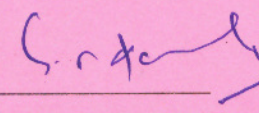
Date : 15/11/2017

Name of Employee : M. Roja  
Purpose of Expenditure : Conference  
Expenditure Budget Head :

## SETTLEMENT OF EXPENDITURE

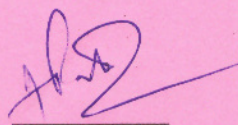
Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2000/-	2000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2000/-	2000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

  
Signature of Claimant

  
Recommended by  
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

  
Registrar

**JournalVoucher**


No. : **JV/03/212**

Dated: **20-Dec-1**

Particulars	Debit	Credit
Conference Registration Fee	<i>Dr</i> ₹2000.00	₹2000.00
To M.Roja		
	<b>₹2000.00</b>	<b>₹2000.00</b>

On Account of:

Being the expenses incurred by M. Roja for conference purpose is now accounted.

  
Authorised Signatory