

To
The Dean
CUTM-PKD

jun 10th 2017

Sub: Request for approval to 9th International Conference on Hydro - Gramin Technology, 28th - 29th October, 2017, International Institute of Bengal Basin, CUTM, Paralakhemundi, Odisha.

Dear Sir,

I am (P. K. Singh) request you to grant permission to 9th International Conference on Hydro - Gramin Technology, 28th - 29th October, 2017, International Institute of Bengal Basin, CUTM, Paralakhemundi, Odisha.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Pk Singh
P. K. Singh

S. K. Singh



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 11/11/2017

Name of Employee : P.K. Singh
Purpose of Expenditure : Conference
Expenditure Budget Head :

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2000/-	2000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2000/-	2000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

P.K. Singh
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

[Signature]
Checked by

[Signature]
Dy. Registrar Finance

[Signature]
Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150


JournalVoucher

No. :JV/03/216

Dated: 15-Nov-1

Particulars	Debit	Credit
Conference Registration Fee To P.K.Singh	Dr ₹2000.00	₹2000.00
	₹2000.00	₹2000.00

On Account of:
Being the expenses incurred byP.K.Singh for conference purpose is now accounted.


Authorised Signatory