

December 10th 2017

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

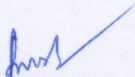
Dear Sir,

I am Pushpalatha G request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

Conference registration fee and travel expenses may kindly be reimbursed.

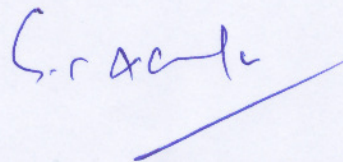
Thanking you

With Regards



Dr. Pushpalatha G

Professor, MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 27.12/2017

Name of Employee : Dr. Puspapalatha . G

Purpose of Expenditure : Puspapalatha . G Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2500.00/-	
02			3370.00/-
03	Travel Allowances	870.00/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3370.00/-	3370.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

[Signature]
Signature of Claimant

[Signature]
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

JITM 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

Journal Voucher

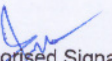
No. :JV/03/312

Dated: 10-Jan

Particulars		Debit	Cr
Conference Registration Fee	Dr	₹2500.00	₹3370.00
Travel and Conveyance To Pushpalatha.G	Dr	₹870.00	
		₹3370.00	₹3370.00

On Account of:

Being the expenses incurred by Pushpalatha.G for conference purpose is now accounted.


Authorised Signa