

December 11th 2018

To
The Dean
CUTM-PKD

Sub : Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Madam,

I am B. Chakrapani Request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

B. Chakrapani
Dr. B. Chakrapani

Singh



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 29/Dec/18

Name of Employee : Dr. B. Chakrapani

Purpose of Expenditure : ICMSEA

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	3000	3000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000/-	3000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

B. Chakrapani
Signature of Claimant

C. R. Rao
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Ala
Registrar

JITM 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India
Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

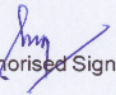
No. : **JV/03/063**

Dated : **5-Jan**

Particulars		Debit	Credit
Conference Registration fees To Dr. B.Chakrapani	Dr	3000.00	3000.00
		₹3000.00	₹3000.00

On Account of :

Being the expenses incurred by Dr. B.Chakrapani for Conference purpose is now accounted.


Authorised Signat