

December 11th 2018

To  
The Dean  
CUTM-PKD

Sub : Request for approval to attend a conference on "Coordinated Preparation of High-Resolution National Foundation Spatial Data (NFSD) for Gram-Panchayat and Ward Level Mapping" organized during December 18-22, 2018 by DST, Govt. of India and ORSAC

Dear Madam,

I am K.C.Sethi request you to grant permission to attend a conference on "Coordinated Preparation of High-Resolution National Foundation Spatial Data (NFSD) for Gram-Panchayat and Ward Level Mapping" organized during December 18-22, 2018 by DST, Govt. of India and ORSAC

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

*K.C. Sethi*  
Dr. K.C.Sethi



# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

## PARALAKHEMUNDI

Date : 26-12-18

Name of Employee : Dr. K.C. Sethi

Purpose of Expenditure : Conference on NSFID

Expenditure Budget Head : \_\_\_\_\_

### SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	1000/-	1000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	1000/-	1000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

K.C. Sethi

Signature of Claimant

\_\_\_\_\_  
Recommended by  
(Dean/Dy. Registrar/HOD)

\_\_\_\_\_  
Checked by

\_\_\_\_\_  
Dy. Registrar Finance

[Signature]  
Registrar

