

December 11th 2018

To
The Dean- Admin,
MSSSoA
CUTM

Sub: Request for approval to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

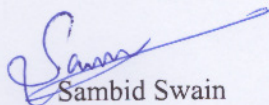
Dear Sir,

I am Sambid Swain request you to grant permission to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

Conference registration fee and travel expenses may kindly be reimbursed.

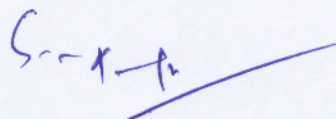
Thanking you

With Regards



Sambid Swain
Associate Professor(Fisharies)

MSSSoA



December 4th 2018



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

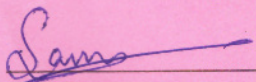
PARALAKHEMUNDI

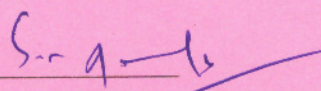
Date : 15/12/2013

Name of Employee	:	Sambid swain
Purpose of Expenditure	:	conference
Expenditure Budget Head	:	

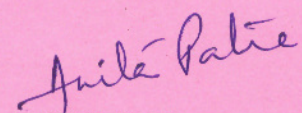
SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2000.00/-	
02			2250/-
03	Travel Allowances	250.00/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2250.00/-	2250/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		


Signature of Claimant


Recommended by
(Dean/Dy. Registrar/HOD)

Checked by


Registrar

Dy. Registrar Finance

J I T M 2018 - 2019
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India Phone:
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

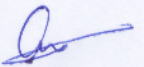
No. : **JV/03/098**

Dated : **28-Fe**

Particulars	Debit	Credit
Conference Registration fees	Dr ₹2000.00	
To Dr.sambid swain	₹250.00	₹2250.00
	₹ 2250.00	₹ 2250.00

On Account of :

Being the expenses incurred by Dr.sambid swain for Conference purpose is now accounted



Authorised Signa