



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA
“Employee Orientation Programme”
(15 May, 2019)

REPORT

NAME OF THE PROGRAM: “Employee Orientation Programme”

DATE AND VENUE: 15 May, 2019, Centurion University of Technology and Management (CUTM), Paralakhemidi campus.

ABOUT RESOURCE PERSON: **Dr. Sangram Keshari Swain**, Dean, Examinations and Dean, Students' Welfare and Associate Professor, Dept of CSE, Centurion University, Odisha

ABOUT THE SESSION: Dr. Anita Patra, Registrar of CUTM has welcomed the gathering with a brief introduction about the session. Dr. Patra has invited the HoDs of each department to discuss the scope of the facilities to be utilized for teaching, research and extension. The HoDs of the department also mentioned the scope of interdisciplinary research. The employees insisted on attending a test about the university. Dr. Sangram Keshwari Swain has mentioned several topics to bring the best out of students with new teaching methods and also discussed the smart classrooms.

OBJECTIVES:

1. Introduction to each department in the company and a list of employees to meet who are crucial to the new employee's success. The best orientations have set up these meetings prior to the new employee's arrival.
2. The objective is to help both undergraduate students and their parents adjust to the campus through a series of activities and sessions organized as part of the program.
3. The faculties were introduced to all the rules and policies of the institution.
4. The faculties were then told to bring all the documents required and meet at the HR office.

OUTCOME: Faculties were aware of the facilities in the university at the end of the programme. The programme would help them to focus on the academic activities within the university mandates by utilizing the available facilities.



Figure: Glimpse from Employee Orientation Programme



EMPLOYEE ORIENTATION PROGRAMME

DATE: 15-05-2019

Organised by:

Centurion University of Technology & Management

Venue: CRC-1, Boardroom-1

Resource Person

Dr. Sangram Keshari Swain

Dean, Examinations and Dean, Students' Welfare and Associate Professor, Dept of
CSE, Centurion University, Odisha

centurion university of technology and management
Shaping Lives... Empowering Communities...

Figure: Brochure of the Programme

List of Participants:

| | | |
|---|----------------------------|-----------------------|
| 1 | Dr. Abhinna Chandra Biswal | Professor |
| 2 | Dr. Sudhansu Kumar Samal | Associate Professor |
| 3 | Dr. Kapileswar Mishra | Professor |
| 4 | Vignesh M. | Asst. Professor |
| 5 | Mr. Vignesh | Assistant Professor |
| 6 | Dr. Sujata Chakravarty | Professor & HOD |
| 7 | Priyadarsani Behuria | Examination Assistant |

| | | |
|----|------------------------|-----------------------|
| 8 | M SaiReddy | Examination Assistant |
| 9 | Mr. Ajay Kumar Prusty | Asst. Professor |
| 10 | Ms. Basubadatta Sahu | Asst. Professor |
| 11 | Mr. Chandrasekhar Sahu | Asst. Professor |
| 12 | Ms. Kajal Samantara | Asst. Professor |



Dr. Prasanta Ku. Mohanty
Dean Academic



Prof. KVD Prakash
Dean - IIE & HRD