

## Report of FDP ON Timesheet Date: 22-06-2020 <u>Resource Person</u> Mr.Somnath Dash, Dept. HR, CUTM No. of Participants: 261

## About the session

The Timesheet Report captures employees' past and current Time & Labor transactions in a report format. This report may be used to review Timesheet transactions for employees. It displays information pertaining to the time entry (date, hours, time reporting code, status, etc.).

## Objectives

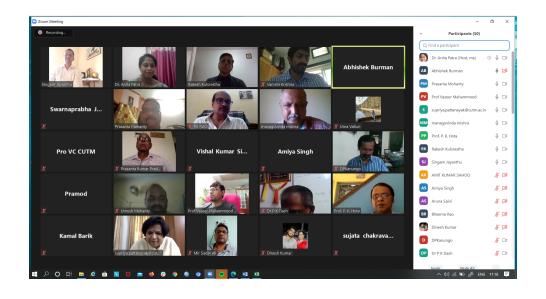
A timesheet is a data table which an employer can use to track the time a particular employee has worked during a certain period. Businesses use timesheets to record time spent on tasks, projects, or clients.

## Outcome

Timesheets are a valuable tool in understanding task management. They can help managers record the start and end times of tasks. This is handy where a business needs to know which endeavors take up more time and identify areas where workflows can be improved.



Faculty and institutional autonomy;	Revamping curriculum, pedagogy, assessment, and student support	Professional academic and career counselling	Financial support for students- National Scholarship Portal expanded
Reaffirming the integrity of faculty and institutional leadership positions	Clearly defined, independent, and transparent processes and criteria for faculty recruitment- tenure track & incentivize excellence.	National Research Foundation	Governance of HEIs by independent boards having academic and administrative autonomy;
	Open and distance learning expanded, - online courses and digital repositories, funding for research, improved student services, credit-based recognition of MOOCs, etc.,	Internationalization of education –allow entry of foreign universities, student & faculty mobility	



Paran <

Dr. Prasanta Ku. Mohanty Dean Academic

Rpatnail

Prabhat K. Pattnaik FDP Coordinator