

The Art and Science of Handling Personal Effectiveness through Emotional Intelligence



15th April, 2023

BY

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Organised by

Centurion University of Technology and Management <u>Table of Contents</u>

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Introduction

An interactive session on the Art and Science of Handling Personal Effectiveness through Emotional Intelligence was organised by our college on 15th April, 2023.

The Resource Person was Dr. Sadhna Sudershana, Assistant Professor from Kalinga Institute of Industrial Technology. Dr. Deepti Mishra who was a faculty coordinator of the workshop started the programme by introducing the objective of the workshop. There were 160 participants participating from different departments like MBA, BBA, and B.Com.

The event was a successful one. The workshop was relevant to the title and were well-appreciated by the students. After completion of this workshop students have felt encouraged to explore these topics further.

Location and period of the workshop

The workshop was held at Hall No. 6, Aryabhata Building, CUTM on Saturday 15.04.2023 from 9:45 AM to 12:30 PM.

Participation

The invited participants, which are listed below were mainly from MBA, BBA, and B.Com.

S.No Participants Class strength 1. MBA 51

		2. BBA 87
3.	B. Com	20

Opening

The overall goal of the workshop was to introduce participants to hear those in education talking about helping students (and staff) develop their emotional intelligence.

She explained that Emotional intelligence can be said to cover five main areas: self-awareness, emotional control, self-motivation, empathy and relationship skills. It is, of course, important for good communication with others – and is therefore a gateway to better learning, friendships, academic success, and employment.

Workshop Discussions:

1st Discussion:

Dr. Sadhna Sudershana introduced the students of the workshop into the topic of the the art & science of handling personal effectiveness through emotional intelligence. She explained that whenever we talk from the art perspective we are talking from the creative aspect of things and whenever we are talking from the science perspective we are talking from the logical perspective of things.

Then the further interaction was about the basic difference between efficiency and effectiveness.

The following topics have been introduced to the participants during the 1st discussion:

 About the art and science of handling personal effectiveness.
About the concept of efficiency and effectiveness.
About the concept of effectiveness which means impact.
About the concept of efficiency which means time.

2nd Discussion:

QuesOon: What does this picture mean?



The answer that came from the audience was like this the brain stands for logic and the heart stands for emotion which means logic+ emotions give better ideas. Dr. Sadhna Sudershana further explained that if we are talking about our brain, we're obviously talking about thinking skills, logic, etc.

Similarly, the heart stands for emotional intelligence.

The following topics have been introduced to the participants during the 2nd discussion:

1. What does the equation brain +heart=bulb

stands for? 2. About the equation

3. About the people who are good in terms of perception, executing things, etc are said to have a higher IQ.

4. About emotional intelligence which is very fresh in terms of making a place in the workplace, or in personal life, etc.

Activity

Then an activity was conducted to check the mindfulness of the students: -

Instruction: Whatever number she calls out, the students must clap those many times.

So, the activity goes like this, Dr. Sadhna Sudershana called out numbers like 1, 2, 4, 6, 0.

It was noticed that even when she said 0 there was 1 or 2 claps.

So this activity was done to introduce to the participants the concept of mindfulness which means the conditioning of the mind.

3rd Discussion

The factors of emotional intelligence.



She explained that emotional intelligence is not the rocket science just because intelligence is involved. It is not something complex yet it is something complex. It is the act of understanding ourselves as well as understanding others in terms of emotions.

The following topics have been introduced to the participants during the 3rd discussion:

- 1. About the various emotions that a person goes through daily, dependent on circumstances and dependent on the kind of person that he or she is.
 - 2. What are these various emotions and 8 core emotions that we go through on an everyday basis.
- 3. Happiness, sadness, anger, fear, disgust, surprise, anticipation, love.

4th Discussion

Dr. Sadhna Sudershana showed the students some questions so that there can be some discussion session related to the questions.

Those were some self-awareness questions which were used by lot of experts around particularly during placements.

Questions:

- 1. What worries me the most?
- 2. What matters most in my life?

3. Have I made someone smile today?

4. If I could advise the 13-year-old me, what would be it? 5. Is it more important to love and be loved?

6. What do I need to change about myself?

7. Would I break the law to save a loved one?

8. Which is worst failing or never trying?

The answers that came from the audience were

like this: 1.Shiv (MBA) Q8. Trying is always better.

2. Aryan (BBA 1st year): Q4. He would have bought bitcoin when he was 13 years old.

3. Chinmoy (BBA 1st year) : Q4 He would have advised his 13 year old that he should have been more sociable, mixed with people and shouldn't have worried about his looks.

3.Mousumi (MBA) Q6. She wants to overcome her anger issues. <u>5th Discussion</u>

Dr. Sadhna Sudershana discussed about the traits of low emotional intelligence and high emotional intelligence.



Activity

In this activity, Dr. Sadhna Sudershana wanted to test the listening skill of the students, so she conducted an activity for the students she asked 2 students with a hanky to come up on the stage, where Aman

of MBA was giving instructions to the blind folded boy to reach his friend. Aman was also given a tip that not to give straight instructions to him.

The activity was done to check the listening skills as well as the communicating power of the students.

6th Discussion

In this, Dr. Sadhna Sudershana wanted to explain the students that how does EI helps in Personal Effectiveness.

The following topics have been introduced to the participants during the 6th discussion:

1. It helps in better self-management.

2. It helps to think better that is the cognitive skills.

3. It helps in thought leadership and better professional

leadership. 4. It makes everyone more approachable.

She gave some suggestion to the students like to boost up an emotional intelligence by doing these things. To get out of the comfort zone, to identify triggers both ways positive and negative, to avoid mood swings, to revisit values, to take criticism well.

7th Discussion

What does this picture mean?



She explained that this was a picture about emoOonal intelligence and how people perceive. She asked the students to look at the girls at both the side and to understand what does this picture talk about.

From that picture all the students came to learn about percepOon, how everyone perceives things, how we choose, because happiness is the state of mind. She explained that the picture basically tells that happiness is a state of mind, whatever we feel is what we are and who we are.

Feedback

The students found the workshop to be very informaOve. The

workshop provided us with specific hands-on skills. The skills will be invaluable in our professional and personal life. It is encouraging to know that these are techniques that can be used that are understandable and that we can use daily.

Photos _____



Participants





AcOvity



Workshop Discussion

Attendance:

	Att. Shee	t for Seminar, Di	t. 15.04.2023
Sr.	Student	Roll No	Signature of students
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40 NANDITA NAIK		220409120040	Nandita Maik
41 KAJAL PATRA		220409120041	Kajal Patra
42 BIPSITA PATTAN	AIK	220409120042	Bipeita Pattanaik
43 SHREYA AGRAW	ALLA	220409120043	
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47 BISHIKANTA SAM	IAL	220409120047	Bishikanta samal
48 SAYONI MUKHER	UEE	220409120048	Sayoni Mukhige
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66 ANISHA MAHATO	220409120066 Anicha Mahato
67 RIYA SHAW	220409120067 Riya Shaw
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77 KRITI RANJAN BEHERA	220409120077
78 NIROJ KUMAR SETHI	220409120078
	220409120079 Momita Namata
80 SOMDATTA BISWAS	220409120080 Somdatta Birisas
81 TELISHA JENA	220409120081 Telisha Jena
82 DIBYANSHU MAHAPATRA	220409120082 Dibyanih Mahapaton
83 AYAZ KHAN	220409120083 Ayaz Khar
84 NAYEEM KHAN	220409120084 Naypern Khan
85 DEEPAK SHARMA	220409120085
86 SUMANA BEHERA	220409120086 Sumana Behera.
87 SOUBHAGYA PRADHAN	220409120087



QuesOon & Answer Round





