

Format for Submitting Commercial Bid

Proforma for Commercial Bid:-

(Tenderer need not use this document exclusively but the offer should be in this format to the extent possible in their letter head.)

1. Tender No. & Date
2. Particulars of items/ Machine offered:-

<u>Sr. No.</u>	<u>Particulars</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>

				Total Amount _____

3. Particulars of Standard and Essential Accessories and Spares:-

<u>Sr. No.</u>	<u>Particulars</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>

				Total Amount _____

4. Particulars of Optional Accessories & Spares:-

<u>Sr. No.</u>	<u>Particulars</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>

				Total Amount _____

5. Total Offer Price Main Items and Essential Accessories (2+3):-

	<u>Rate</u>
(i) Basic Amount	:
(ii) Packing & Forwarding Charges	:
(iii) Customs Duty	:
(iv) GST	:
(v) Transit Insurance	:
(vi) Installation Charges	:
(vii) Commissioning Charges	:
(viii) Training Charges (Pl. Specify Free Training and Paid Training for no. of Personnel and days separately)	:
(ix) Any other charges (Pl. Specify)	:

Total Amount

(x) Delivery Period :-

(xi) Warranty/ Guarantee :-

(xii) Payment Terms: (As Per Our Tender Terms & Conditions)