



ACADEMIC COLLABORATION **MEMORANDUM OF UNDERSTANDING “MOU”**

BETWEEN:

SKYLINE UNIVERSITY NIGERIA (SUN)

No. 2 Zaria Road

Kano State - Nigeria

Hereinafter called as **SUN (First Party)**

Represented by: **Dr. Sudhakar Kota,**
Vice Chancellor

AND

CENTURION UNIVERSITY OF TECHNOLOGY
AND MANAGEMENT (CUTM)

Ramchandrapur, Jatni, Bhubaneswar

District Khurda, Odisha, India

Hereinafter called as **CUTM (Second Party)**

Represented by: **Dr. Anita Patra,**
Registrar



INTRODUCTION

This Memorandum of Understanding (hereinafter MOU) is being entered into to establish friendship and cooperation in research, education, and culture between educators and students from **Nigeria and India.**

- 1. First Party: Skyline University Nigeria (SUN)** is a private University (www.sun.edu.ng) that is fully approved by the National Universities Commission (NUC), Nigeria (www.nuc.edu.ng). SUN offers Undergraduate Programs under the School of Arts, Management and Social Sciences (SAMSS) with the following courses: Business Administration, Accounting, International Relations, Mass Communication, Economics, and Innovation & Entrepreneurship. Likewise, the School of Science & Information Technology (SSIT) offers the following Undergraduate Programs: Computer Science & Information Technology, Chemistry, Biochemistry, Biology, Microbiology, and Physics with Electronics, Geology, Industrial Chemistry, Computer Science and Software Engineering. In continuation with the progressive approach, SUN looks forward for meeting the future needs of the industry as and when required.
- 2. Second Party: Centurion University of Technology and Management (CUTM)** (www.ctum.ac.in): Centurion University is India's premier Private State Skill University with NAAC 'A' Grade, UGC (12B) and ICAR accreditations. It has always strived to fulfill its credo of Shaping Lives and Empowering Communities. CUTM is well recognized globally as a pioneer in skill integrated higher education by the United Nations, World Bank, Niti Ayog, Central and State Governments and leading organizations such EY. It offers short term skill courses, diplomas, undergraduate/postgraduate degrees as well as doctoral programs at its campuses in Odisha and Andhra Pradesh in India. Besides this, CUTM has also incubated and scaled multiple ventures under its umbrella brand 'Gram Trang' in domains such as digital design, AR/VR, AI/ML, Skill Development, Financial Inclusion, Renewable Energy, Electrical/Electronics Engineering, Automotive Design and Engineering, Wood Engineering, Agriculture and Related Industries (such as tissue culture, diary and fisheries). These ventures work cohesively with CUTM to make a comprehensive industry aligned eco-system. CUTM lays specific emphasis on building employable, entrepreneurial and socially sensitive youth who are future ready and driven by creating sustainable impact.

3. COORDINATORS

The coordinators of both universities, who will serve as points of contact for the execution of this MOU, are:

- 1. SKYLINE UNIVERSITY NIGERIA (SUN)**
Name: **Engr. Dr. Bashir Garba**
Designation: Head of Corporate Affairs
E-mail: corporate.affairs@sun.edu.ng
Tel.: +2348181111113 Ext. 7078
Mob. No.: +2347035960506



2. CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT (CUTM)

Name: Vineet Chhatwal

Designation: Chief Executive Officer (CEO)

E-mail: vineet@cutm.ac.in

Mob. No: +918800418897

In case of a change in coordinator, each university must inform the other of this change as soon as it takes place.

ARTICLES

Article 1: Areas of Interest

Cooperation between **SUN** and **CUTM** will be in the areas of the Undergraduate School of Arts, Management and Social Sciences (SAMSS) and the Undergraduate Program School of Science & Information Technology (SSIT), Boot Camps – 1 week to 1 month, Student Exchange Program from 1 semester to 2 Semesters Maximum, and for Student Transfer on Credit Options from 1 year (1+3) Program Option to 2 years (2+2) Program Option.

The Areas of Cooperation are open to modification or expansion after mutual discussion and agreement.

Article 2: Activities and Cooperation

The Areas of Cooperation are as follows:

1. Faculty Exchange Program

- 1.1 Both Institutions may exchange academic faculty and staff for purposes of teaching, conducting or organizing seminars on topics of mutual interest, and collaborating on individual or joint research programs and project works for sharing knowledge.
- 1.2 Each Institution will determine the number of Exchange Faculty each academic year through communication and mutual agreement based on the availability of openings and the number of qualified faculty members interested to participate in the program.
- 1.3 Any individual agreement reached will be appended to this agreement. Each university, or the individual staff concerned, will be responsible for the travel, housing, and other expenses of its own faculty. The Host Institution will assist in locating suitable accommodation for incoming guest faculty whenever possible.
- 1.4 No later than ninety (90) days before the start of each academic year, the Host Institution will present a list of faculty members nominated for participation in the



Program for the upcoming academic year. The Host Institution reserves the right to approve such faculty. The parties will confirm the final list of Exchange Faculty no later than (*number #*) months before the start of the academic year.

- 1.5 Exchange Faculty will be fully qualified in all respects according to the standards of the Home Institution.
- 1.6 Exchange Faculty will be employees of the Home Institution, and will be compensated by the Home Institution. In no event shall the Exchange Faculty be considered agents, employees or representatives of the Host Institution.
- 1.7 The Home Institution will submit faculty credentials to the Host Institution prior to the beginning of each exchange.
- 1.8 Exchange Faculty will be subject to the policies, rules and regulations of the Host Institution.
- 1.9 The Host Institution agrees to make accommodation and transportation and emergency medical services available to each Exchange Faculty. Any costs for such services will be borne by the Exchange Faculty receiving such services.

2. Student Exchange Program

- 2.1 Students of each Institutions will be encouraged to visit the others to participate in Study Programs, Trainings and Seminars, Summer Workshop Programs, and other Student Activities to promote international friendship and world peace by stimulating and supporting intercultural activities and projects between Undergraduate and Graduate Students from **Nigeria and India.**
- 2.2 Each Institution, conforming to the admission requirements of the Host Institution, shall assume full responsibility in the assessment and selection of qualified candidates. The Host Institution shall then respect the selection so made. The selection process shall consist of stringent evaluation of the student's previous academic record, drive, motivation, and overall potential to succeed in an international academic environment.
- 2.3 In case of student exchange from one institution to another, the fee structure (including tuition fee and miscellaneous fee) of the academic year will be applicable. The student can go for exchange programme at an undergraduate level from One (1) Semester to Two (2) Semesters Maximum.

Both parties agree to share 10% of the tuition fee as revenue in case of student exchange programme from either party. This is based on the institution fees structure. Student will pay the Semester Tuition & Miscellaneous Fees as per the institutions published fees structure. Any additional cost on accommodation, visa,



transportation etc. shall be borne by the student. There should be no claims on percentage sharing which usually becomes confusing and cumbersome/

- 2.3.1 In case of Boot Camps, both parties agree for a revenue share of 5% if the number of students is below 50 and 10% if above 50, after calculation of all expenses incurred.

This is based on the institution Boot Camp Fees Structure. Student will pay the Boot Camp & Miscellaneous Fees as per the institutions Published Boot Camp Fees Structure. Any additional cost on accommodation, visa, transportation etc. shall be borne by the student. There should be no claims on percentage sharing which usually becomes confusing and cumbersome

- 2.3.2 Any consumables used during the industrial training/action learning will be charged as incurred.
- 2.3.3 Only consumables will be charged for any additional courses opted for by the student over and above the initially planned courses.

2.4 The Students Exchange Program based on Transfer of Credits Options (TOC) shall be open to Students from both institutions i.e. 1 year (1+3) Option or 2 years (2+2) Options

2.4.1 Each institution assures that students have the language proficiency necessary to fulfill their academic plan, minimum test score will be required for International IELTS- English Language Proficiency for the exchange students. Or any other equivalent scores. Each institution will provide the minimum requirement of IELTS Score.

2.4.2 While at the Host Institution, students will take courses in subjects similar to those required at their Home Institution. The exact program of each student will be determined by the student with the approval of his/her supervisors at the home institution and at the Host Institution.

2.4.3 The length of Student Exchange Program based on Transfer of Credits (TOC) Options will preferably be One (1) Year i.e. (1+3) Option or Two Years i.e. (2+2) Option

2.4.4 Students from either Institution, when applying for admission under the program, will adhere to the admission of the Host Institution. Student selection will be based on meeting the requirements of the courses or programs applied for.



2.4.5 Both Institutions will require for exchange students include, but not limited to, the applicant's academic transcript and a recommendation letter from the Supervisor and other requirements as stipulated by each institution.

2.4.6 All exchange students shall be subject to the same academic regulations regarding class performance as pertaining to regularly enrolled students at the receiving institution. All exchange students shall, within reasonable limits, attempt to represent their Home Institution and country to the best of their ability (i.e. speaking to clubs, church groups, etc.).

2.4.7 Both Institutions will assist incoming students to find suitable accommodation during their stay. Students will be required to stay in University Hostel or Accommodation prescribed by the University. Additional Fees for hostel shall apply.

2.4.8 Students enrolled in the Host Institution will be subject to the same rules and regulations as local students. Students will be eligible for all the services and rights normally provided to locally enrolled students.

2.4.9 Violation of local laws committed in the host country shall subject the exchange student to immediate withdrawal of his/her academic sponsorship and to immediate termination of the program. Such termination may also negatively affect the student's immigration status.

2.4.10 The academic record of each student's academic performance shall be sent directly to his/her Home Institution at the conclusion of each semester. Any academic credit earned at the Host Institution may be transferred back to the Home Institution in accordance with procedures determined by the Home Institution.

3. Collaborative Projects

This Collaborative Partnership is defining the collective and individual responsibilities of the Institution in the areas of Research, Study, Joint Hosting and Organization of Seminars, Conferences and Workshops, and any other academic activities related to the programs mentioned in Article 1 of this agreement, will be encouraged.

4. Information Exchange

Exchange of information and best practices in the areas of the following:

- a. Curriculum Development
- b. Research
- c. Community Engagement
- d. Professional Development
- e. Learning Support Services



5. Conferences

Invitation to attend any conferences hosted by either institution at discounted prices.

6. Boot Camps

Invitation to students for participating in Boot Camp Program arranged by either University. The cost will be at discounted prices subject to mutual agreement of both parties, availability and based on the month requested by the partner university to host the students. (Details to be shared with the respective University coordinators with detailed Itinerary of the program and Learning Objectives)

Article 3: University Services

Visiting faculty or students will have access to the same basic services and facilities normally received by faculty and students at the Host Institution including the following:

- a. Library Facilities
- b. Web Access
- c. Computer Laboratories
- d. Multi – Purpose Hall
- e. Conference Room
- f. Any Other Convenience that would support and strengthen cooperative activities.

Article 4: Financial Arrangements

Any financial arrangement not already stated in the articles above, will be discussed and agreed upon, on a case-by-case basis by both universities, until a mutually acceptable framework is set-up before an academic activity, or faculty or student exchange takes place.

Article 5: Modifications and Validity

1. Modifications, if necessary, can be made in writing with a notice period of three (3) months, after mutual agreement. Such modifications will be appended to this agreement.
2. Either party may terminate the Memorandum of Understanding with a three (3) months written notification sent by courier or email. In case of termination, the date of written notice or date of termination will not affect the activities already in progress. These will continue unhindered until concluded in accordance with the agreement under which they were initiated. This includes the financial and/or any other arrangements agreed upon at the beginning of the activity.



3. This Memorandum of Understanding becomes valid on the date of signature by both parties and remains valid for five (5) years, renewed automatically unless one party informs the other party of non-renewal in writing.

IN WITNESS WHEREOF, the parties have duly executed this Memorandum of Understanding as of the date written below.

Signed on behalf of:

A handwritten signature in blue ink, appearing to read 'S. Kota', written over a horizontal line.

Dr. SUDHAKAR KOTA
Vice Chancellor
Skyline University Nigeria
No. 2 Zaria Road
Kano State, Nigeria

Date: 02 06 2020

A handwritten signature in blue ink, appearing to read 'Anita Patra', written over a horizontal line.

Dr. Anita Patra
Registrar
Centurion University of Tech. & Management
District Khurda
Odisha, India

Date: 02 06 2020