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Centurion University of Technology and Management, Paralakhemundi

Internal Quality Assurance Cell

Minutes of the 13th meeting of the IQAC held on20.11.15..... at 4.00 pm in JITM Board Room.

Member Present:

S. No.	Name	Designation	
1)	Dr. P .S. V. Ramana Rao	Prof., Mech.Engg.	Coordinator
2)	Prof. Durga Padhi	D. R.-Admin.	Member
3)	Mr. S. Kameswara Rao	D. R. Placements	Member
4)	Prof. P. S. Rao	Prof., Mech.Engg.	Member
5)	Prof. S. P. Nanda	Dean (SoA)	Member
6)	Prof. Prafulla Kumar Panda	HoD, Civil Engg.	Member
7)	Prof. K. Madhava Rao	HoD, EEE	Member
8)	Prof. Sandipine Pine	HoD, ECE	Member
9)	Prof. Subendhu Ku Nayak	HoD, CSE	Member
10)	Prof. Rasmi Ranjan Parida	PGP Coordinator (SoM)	Member
11)	Mr. Arun Pandey	Alumni	Member
12)	Mr. A. Rama Krishnam Raju	Nominee from Society	Member
13)	Mr. V. K. Prasad	Industrialist	Member
14)	Prof. Anita Patra	Dean (SoET)	(in Chair)

Agenda

- 1) Feedback on observations of NAAC committee members.
 - 2) Department level monitoring of IQA activities.
 - 3) Review of the quality assurance activities in vogue and Plan of Action for the next semester.
 - 4) Research & Development Activities.
 - 5) Any other item with permission of chair.
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- 1) At the outset Dr. Ramana Rao, Coordinator (IQAC) welcomed Dr. Anita Patra, Dean School of Engineering & Technology, Paralakhemundi & Chairperson (IQAC), and other members of the IQAC for the 1st meeting of the re-constituted IQAC and sought their cooperation in maintaining quality in both academic and administrative functioning of the university in general and the JITM campus in particular.
 - 2) Dean, SOET & chair- person of IQAC in her opening remarks has shared her satisfaction with regard to the convincing manner in which the campus community has worked for the NAAC visit and also conveyed to the members that the management has received a positive feedback observation from the peer committee members and that the university management is confident that the university is most likely to get a good NAAC grade.
 - 3) CONSIDERED agenda item No.2 ie., monitoring of IQ activities at department level and RESOLVED that all the HoDs be requested to furnish the names of faculty members in-charge of IQ activity at department level.

FURTHER RESOLVED that each department update the Departmental IQAC file and record the steps taken by the department in quality assurance.

- 4) CONSIDERED agenda item No.3 ie., review of the quality assurance activities in vogue and plan of action for the next semester and

RESOLVED to continue the implementation of Performance Based Appraisal System (PBAS) (Vide Annexure - I) that is being currently followed for the coming academic session too.

- 5) CONSIDERED the agenda item 4 Viz., Research & Development activities and after reviewing the ongoing research activities

RESOLVED that the research activities need to be reinforced by formulating research proposals by the faculty and identify the funding agencies for grants.

ALSO RESOLVED that each department prepare research projects in selected thrust areas relevant to their specialization and that all proposals be sent to Dean R & D for the purpose of standardisation and monitoring.

- 6) FINALLY since no additional items have been raised by the members, the meeting ended with thanks to the chair.

Paralakhemundi

Dt.:20.11.15

Prof. P.S.V. Ramana Rao

Coordinator, IQAC

