



Centurion  
UNIVERSITY  
Shaping Lives...  
Empowering Communities...

# Centurion University of Technology and Management, Paralakhemundi

## Internal Quality Assurance Cell

Minutes of the 18<sup>th</sup> meeting of the IQAC held on ...10.09.2016..... at 4.00 pm in JITM Board Room.

### **Member Present:**

S. No.	Name	Designation	
1)	Dr. P .S. V. Ramana Rao	Prof., Mech.Engg.	Coordinator
2)	Prof. Durga Padhi	D. R.-Admin.	Member
3)	Mr. S. Kameswara Rao	D. R. Placements	Member
4)	Prof. P. S. Rao	Prof., Mech.Engg.	Member
5)	Prof. S. P. Nanda	Dean (SoA)	Member
6)	Prof. Prafulla Kumar Panda	HoD, Civil Engg.	Member
7)	Prof. K. Madhava Rao	HoD, EEE	Member
8)	Prof. Sandipine Pine	HoD, ECE	Member
9)	Prof. Subendhu Ku Nayak	HoD, CSE	Member
10)	Prof. Rasmi Ranjan Parida	PGP Coordinator (SoM)	Member
11)	Mr. Arun Pandey	Alumni	Member
12)	Mr. A. Rama Krishnam Raju	Nominee from Society	Member
13)	Mr. V. K. Prasad	Industrialist	Member
14)	Prof. Anita Patra	Dean (SoET)	(in Chair)

### **Agenda**

- 1) Ratification of minutes of earlier meeting.
  - 2) Curriculum Aspects
  - 3) Faculty training programmes.
  - 4) UGC 12 B inspection.
  - 5) IEEE Conference.
  - 6) Domains Planning.
  - 7) Any other item with permission of chair.
- 
- 1) CONSIDERED the minutes of the meeting of IQAC dated ...11.08.2016.... and since no corrections / objections are raised the minutes are Ratified.
  - 2) CONSIDERED the curriculum aspects and after analysing the current it has been proposed by the members that new programmes and value added courses need to be introduced to enhance the academic quality and to meet the industry requirements. In pursuit of the same it has been  
RESOLVED to establish a Centre for Agri and Food Business and propose a PG programme in Agri Business Management and Food Technology Management  
ALSO RESOLVED to recommend starting of courses in Sports Sciences.
  - 3) CONSIDERED agenda item 3, viz., faculty training programmes and

RESOLVED that the Faculty Development Programmes which are being offered during previous academic years be continued.

- 4) REVIEWED the preparations for the ensuing UGC 12 B Inspection and the members have expressed their satisfaction on the preparedness for the inspection.

The chairperson has requested the members and the HODs to update the files with latest data with regard to Proctor files, Laboratory records duly signed by the concerned faculty.

RESOLVED that all records i.e. students projects, seminar reports, teaching notes shall be kept in the departments in soft copy in both CDs and TAB.

- 5) The chairperson has reviewed the preparations for the ensuing IEEE conference and has suggested that the students should be given major role in the organization of the conference with a view of not only that the students are exposed to latest State - of - the - Art of technology, but also get trained in Conference Organizational aspects.
- 6) CONSIDERED planning of domain instructions and the HODs present in the meeting have conveyed that the list of the subjects offered have been decided and the pedagogy has been finalized as per the suggestions given by the Vice-president Prof. D. N. Rao.

The chair person at this stage stressed the need for all the faculty of various departments associate with at least one domain and be prepared to handle the subjects of the domain during the subsequent semesters. Taking in to consideration the policy of the management as conveyed by the chairperson, it is

RESOLVED that students may also be allowed to choose subjects from more than one domain under non-domain category and the HODs are requested to finalize the list of students in various domains of their department and also list of non- domain students.

FURTHER RESOLVED that the following guidelines be followed while the students are given option for selection of domains.

- (i) Those students of Civil and Mech branches who are preparing for GATE or any other exams (as certified by Rishi Shukla) need not take any domain. They can take courses across domains.
  - (ii) Faculty and HODs are to counsel the students in domain selection and the students are to be insisted to give two options for the domains since the number of students in each domain will be limited as per the industry's guidelines and that also sometimes the first choice domain may not be offered due to one or the other reasons.
  - (iii) Students may be allowed to pay the fee in two instalments, the first instalment of 50% to be collected while registering and the remaining during the month of December.
  - (iv) The students are not to be charged with placement fee if they opt for paid domains.
  - (v) All the HODs to insist the students to sign the domain preference format and see that they are submitted
- 7) Under any other item the chairperson has suggested the HODs to identify senior faculty from other universities and industry who can be on the rolls of CUTM as Adjunct Faculty for imparting faculty training in thrust areas and advanced technical aspects. The number of such faculty is to be between 2 and 4.

ALSO RESOLVED that the services of adjunct faculty be used for teaching subjects at Master's level and for developing the department in general and in research aspects in particular.

- 8) FINALLY since no additional items have been raised by the members, the meeting ended with thanks to the chair.

